Attachment 1 DRAFT

Schedule of Fees and Charges

2023-2024

Year 2 of the 2022-2026 Delivery Program



PORT MACQUARIE
HASTINGS COUNCIL

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DRAFT Schedule of Fees and Charges 2023 – 2024

Pricing Policy

In determining the appropriate fees to be charged for Council services and facilities in 2023-2024, the basic principle applied was that charges should be considered fair and equitable to the general community. Individual members of the community should not be precluded from essential services because of economic circumstances.

The range of services provided by Council to the community is diverse and require different considerations when determining the associated fee or charge. The level of the fee or charge was determined having regard to the following categories (which have been included in this document next to the relevant fee or charge):

Code	Description
A	**Economic Cost** Total cost of providing services for private good.
B	**Community Service** Services considered to have a level of benefit to the community. Generally benefits are not solely confined to users. Partially funded by rates.
C	**Regulated Charges** Federal or State Government set charges.
D	**User Pays Principal** Services under this category are such that individual costs can be determined and met by the user of the service.
E	**Market Forces** Services that Council operates in a competitive market and needs to fix charges similar to other providers.
F	**Cost Plus** Services provided on a commercial basis with an amount of risk profit included.
G	**Developer Contributions - Section 7.11, Section 7.12 & Development Servicing Plans (DSP)** Charges are determined in accordance with Council's adopted plans. Charges are indexed quarterly in line with movements in the Consumer Price Index (All Groups, Sydney). Current charges are available from Council's website.

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DRAFT Schedule of Fees and Charges 2023 – 2024

Goods and Services Tax

Introduction

The Goods and Services Tax (GST) passed through legislation on 30 June 1999 and received Royal Ascent on the 8 July 1999. The introduction of the Goods and Services Tax meant that certain fees and charges levied by Port Macquarie - Hastings Council attract GST.

Transparency

Council has gone to great lengths to ensure it has been totally transparent in reporting the applicability of the GST to its fees and charges. This document has been set out in such a way so that you, as the user, will know exactly where the GST applies to fees and charges. Three columns in particular within this document relate to GST:

- **Charge (excl. GST):** This is the actual fee or charge without GST applied to it.
- **GST:** If GST is applicable, this column will show the value of the GST to be applied **(for one unit)** and is rounded to the nearest cent. If we are unable to determine the cost of a good or service at the time of printing (eg the cost may vary during the year), "calculate" will appear in the fee line and GST will be calculated once the fee is known. If the column is blank yet the Fee Amount field contains a fee, it indicates GST is not applicable.
- **Charge (incl. GST):** This column should only be used for indicative purposes only (refer to "GST Calculations" below). The column displays the Total Charge **for one unit** with GST included.

GST Calculations

In most cases Council has been able to calculate the GST charge and report it as a dollar figure. This amount is based on one unit. For example, the charge for a copy of a Deposited Plan is $20.00, with GST of $2.00, bringing the Charge incl GST to $22.00.

If Council was unable to calculate the unit charge at the time of printing, the word “calculate” will be shown in the fee line. In this case, GST will be calculated once the Fee Amount is known.

GST Amendments

While the fee amount in this document will not alter without a resolution of Council, followed by a subsequent period on public exhibition, the applicability of the GST to the fees and charges may, depending on the interpretations and rulings as the GST legislation evolves.

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Port Macquarie-Hastings Council

Airport

Port Macquarie Airport

Refer Appendix 2

Regular Public Transport (RPT) Services

Passenger Landing Fee	$22.00	$2.20	$24.20	Per Passenger
Applies to all RPT aircraft, as well as any charter aircraft, including helicopters, using the RPT apron				
Passenger Departure Fee	$22.00	$2.20	$24.20	Per Passenger
Applies to all RPT aircraft, as well as any charter aircraft, including helicopters, using the RPT apron				
Security Screening Fee	POA - per departing passenger			POA - per departing passenger
Security screening charges are charged on a cost recovery basis, apportioned per screened departing passenger on Screened Air Services* and calculated monthly. Any additional security screening costs that are directly incurred as a result of other air services operating on the RPT apron may be cost recovered from that operator. * Screened Air Services refer to government mandated "screened air service" as defined in the Aviation Transport Security Regulations 2005.				

General Aviation (GA) Services

Airport Usage Charge – Practice Approaches			No Charge	Per practice approach
Applies to all aircraft per practice approach Exempt from landing charges				
Airport Usage Charge (Annual) – For Commercial Purposes	$1,373.18	$137.32	$1,510.50	Per Annum per Aircraft
Applies to airport based commercial operators. 7,500 aircraft movements per annum threshold per commercial operator - refer to Appendix 2 Excludes RPT and freight aircraft operators				
Airport Usage Charge (Annual) – For Commercial Purposes	$1,373.18	$137.32	$1,510.50	Per Annum per Aircraft
Applies to Helicopter / Microlight / Ultralight aircraft operators. 7,500 aircraft movements per annum threshold per commercial operator - refer to Appendix 2 Hangar lessee will be charged the annual fee for a commercial ultralight, microlight or similar, per aircraft				
Airport Usage Charge (Annual) – For Private Purposes	$686.59	$68.66	$755.25	Per Annum per Aircraft
Applies to airport based private operators				
Airport Usage Charge (Annual) – For Private Purposes	$686.59	$68.66	$755.25	Per Annum per Aircraft
Applies to Helicopter / Microlight / Ultralight aircraft Hangar lessee will be charged the annual fee for a private ultralight, microlight or similar, per aircraft				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

General Aviation (GA) Services [continued]

Airport Usage Charge – Weight Based Movement Charge	$13.18	$1.32	$14.50	Per Tonne pro rata
Applies to all aircraft per landing, excluding RPT aircraft and aircraft covered by the annual usage charges listed above. Minimum charge $13.65 (incl. GST) per landing.				
Airport Usage Charge – Training Circuits	$13.18	$1.32	$14.50	Per Tonne pro rata
Applies to all aircraft per landing, excluding RPT aircraft and aircraft covered by the annual usage charges listed above. Minimum charge of $13.65 (incl. GST) per landing.				
Airport Usage Charge - Training Circuits (out of hours operations - refer Appendix 2)	$19.82	$1.98	$21.80	Per Tonne pro rata
Applies to all aircraft per landing, excluding RPT aircraft and aircraft covered by the annual usage charges listed above. Minimum charge $20.50 (incl. GST) per landing.				
Aircraft Parking – RPT Apron	$66.36	$6.64	$73.00	Per hour
Applies to aircraft parked on RPT apron RPT aircraft exempt				
Aircraft Parking – GA Apron	$10.14	$1.01	$11.15	Per hour after first 2 hours, per aircraft
Applies to aircraft parked on GA sealed surfaces in defined areas in accordance with conditions set out on adjacent signage and excludes the width of hangar door openings				
Non-Operational and Abandoned Aircraft	$14.00	$1.40	$15.40	Per Day
Applies to aircraft without a current Certificate of Airworthiness or current Maintenance Release parked on any part of the airprot - fee applies after first 30 days Exemption: aircraft that are accommodated within a leased boundary / premises				
Charitable not for profit organisations providing aeromedical services only			Based on application	Per Aircraft
Applies to charitable not for profit aeromedical services only on a case-by-case basis Exempt from landing charges based on application				

Airport Meeting Rooms

Meeting Room 1 OR 2 Hire (1/2 Day)	$94.55	$9.45	$104.00	1/2 Day
Includes electricity, A/C, cleaning, tables and chairs Monday to Friday, max 4 hours Max 4 hours				
Meeting Room 1 OR 2 Hire (Full Day)	$141.82	$14.18	$156.00	Full Day
Includes electricity, A/C, cleaning, tables and chairs Monday to Friday, max 8 hours 8 hours				

Other Miscellaneous Fees

Hire Car Operators (Desk & Car Parking)			Market value	POA - Per Annum
Adjusted in June each year in line with CPI				
Hangar and Ground Lease Rental			Market value	POA - Per M2 per Annum
Determined by valuation.				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Other Miscellaneous Fees [continued]

Airside Activities Charges	$64.00	$6.40	$70.40	Per Hour, Each
For Airport Safety / Security Officer supervision Cost recovery for airside activities				
Lost Gate Key	$286.36	$28.64	$315.00	Each

Airport Parking Fees

Car Parking Charges: 0-30 minutes			FREE	per stay
Car Parking Charges: 30-60 minutes	$2.73	$0.27	$3.00	Per Hour
Terminal Public Car Park First 30 mins free				
Car Parking Charges: 1-2 hours	$5.45	$0.55	$6.00	per hour
Car Parking Charges: 2-3 hours	$8.18	$0.82	$9.00	per hour
Car Parking Charges: 3-4 hours	$10.91	$1.09	$12.00	per hour
Car Parking Charges: 4-5 hours	$13.64	$1.36	$15.00	per hour
Car Parking Charges: Full Day (5 to 24 hours from time of entry)	$13.64	$1.36	$15.00	Per Day
Terminal Public Car Park Discounted fees apply for longer term parking				
Car Parking Charges: 2 days	$27.27	$2.73	$30.00	per stay
Car Parking Charges: 3 days	$40.91	$4.09	$45.00	per stay
Car Parking Charges: 4 days	$50.00	$5.00	$55.00	per stay
Car Parking Charges: 5 days	$59.09	$5.91	$65.00	per stay
Car Parking Charges: 6 days	$68.18	$6.82	$75.00	per stay
Car Parking Charges: 7 days	$77.27	$7.73	$85.00	per stay
Car Parking Charges: Greater than 7 days	$85.00 plus $5.00 per day thereafter			per stay
Lost Parking Ticket	$77.27	$7.73	$85.00	per ticket
Car Parking Charges – Credit Card Service Fee	2.5% Charge applies to payments made by credit card			Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Canal Management

Boating Structure Occupation Fee	$146.00	$0.00	$146.00	Per Annum
Fee is per structure (1 x 3m wide boat ramp and/or 1 x pontoon), with shared structures being covered by two properties i.e. half fee. Double boat ramp (single 6m concrete slab) across two properties is considered two boat ramps i.e. full fee per property. Occupancy for structures such as jetties, pontoons and boat ramps.				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Cemeteries

Port Macquarie Hastings Cemeteries

Refer to Appendix 11

Inurnment of Ashes

Wall Niche Reservation	$809.09	$80.91	$890.00	Each
Wall Niche Inurnment - Wauchope/Laurieton/Outlying Cemeteries	$1,372.73	$137.27	$1,510.00	Each
Plaques Fee for Wall Niche Reservations	$609.09	$60.91	$670.00	Each
Plaque Non-Standard			Price on Application	
Bud Vase			Price on Application	

Extras

Family Ash Placement by Appointment			Price on Application	Each
Weekend Rate			Price on Application	Each
Applies to requests outside of normal working hours				
Administration Fee – Transferring Rights of Burial	$220.00	$0.00	$220.00	Each
Ash Removal and Packaging	$327.27	$32.73	$360.00	Each
Late Fee - Applies to requests outside the hours of 9am to 3pm Monday to Friday for religious reasons	$190.91	$19.09	$210.00	Each
Applies to services which cannot be completed within normal business hours (9am to 3pm Monday to Friday)				
Application for Exhumation	Exhumation requires approval from NSW Health. Price subject to quotation.			Each

Burial

All General Cemeteries

Grave Digging Fee - Port Macquarie General	$2,236.36	$223.64	$2,460.00	Each
Grave Digging Fee - Wauchope/Laurieton/Outlying Cemeteries	$1,663.64	$166.36	$1,830.00	Each
Grave Digging Fee – Child up to 12 years	$986.36	$98.64	$1,085.00	Each
Site and Rite of Interment - Adult	$2,454.55	$245.45	$2,700.00	Each
Site and Rite of Interment - Child up to 12 years	$845.45	$84.55	$930.00	Each
Single Headstone or Additional Inscription Fee Application	$200.00	$0.00	$200.00	Each
Double Headstone Application	$190.00	$0.00	$190.00	per application

Ash Replacement

All General Cemeteries

Placement fee per lot of ash in a gravesite (up to 4) – Open cemeteries	$763.64	$76.36	$840.00	Each
Placement of ash in a gravesite (up to 4)				
Placement fee per lot of ash in an occupied gravesite (up to 4) – Closed cemeteries	$659.09	$65.91	$725.00	Each
Administration Fee for Finding Grave Sites for Family Members Single Enquiry - No Charge	$0.00	$0.00	$0.00	Per 30 Minutes or Part Thereof

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
All General Cemeteries [continued]				
Administration Fee for Family History Enquiries and Finding Grave Sites for Multiple Family Members	$80.00	$0.00	$80.00	Per 30 Minutes or Part Thereof

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Communications				
CBD Flags				
CBD Flags - Installation (42 Flags)	$1,163.64	$116.36	$1,280.00	Per Installation
CBD Flags - Installation (21 Flags)	$581.82	$58.18	$640.00	Per Installation

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Community Participation

Halls/Community Centres

Alderman CC "Mac" Adams Music Centre

Miscellaneous

Hastings Municipal Band	$884.55	$88.45	$973.00	Per Annum
General Bond	$225.00	$0.00	$225.00	Each
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	

Main Hall

Commercial & Other	$21.82	$2.18	$24.00	Per Hour
Private Functions			Not Available	
Not for Profit	$15.45	$1.55	$17.00	Per Hour

Practice Rooms

Commercial & Other	$14.55	$1.45	$16.00	Per Hour
Private Functions			Not Available	
Not for Profit	$9.09	$0.91	$10.00	Per Hour

Beechwood School of Arts

Commercial & Other	$22.73	$2.27	$25.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$10.91	$1.09	$12.00	Per Hour
General Bond	$225.00	$0.00	$225.00	Each
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	

Bonny Hills Community Hall

Commercial & Other	$22.73	$2.27	$25.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$11.82	$1.18	$13.00	Per Hour
General Bond	$225.00	$0.00	$225.00	Each
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	

Dunbogan Jubilee Hall

Commercial & Other	$22.73	$2.27	$25.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$11.82	$1.18	$13.00	Per Hour
General Bond	$225.00	$0.00	$225.00	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Dunbogan Jubilee Hall [continued]				
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	
Emerald Downs Community Centre				
Hall				
Commercial & Other	$22.73	$2.27	$25.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$12.73	$1.27	$14.00	Per Hour
Meeting Room				
Alcohol Not Permitted				
Commercial & Other	$16.36	$1.64	$18.00	Per Hour
Private Functions	$12.73	$1.27	$14.00	Per Hour
Not for Profit	$10.00	$1.00	$11.00	Per Hour
General Bond	$225.00	$0.00	$225.00	Each
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Lake Cathie Community Hall				
Hall				
Commercial & Other	$23.64	$2.36	$26.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$11.82	$1.18	$13.00	Per Hour
Meeting Room				
Commercial & Other	$19.09	$1.91	$21.00	Per Hour
Private Functions	$14.55	$1.45	$16.00	Per Hour
Not for Profit	$10.00	$1.00	$11.00	Per Hour
Other Fees				
General Bond	$225.00	$0.00	$225.00	Each
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	
Laurieton School of Arts Hall				
Hall				
Commercial & Other	$22.73	$2.27	$25.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$11.82	$1.18	$13.00	Per Hour
Other Fees				
General Bond	$225.00	$0.00	$225.00	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Other Fees [continued]				
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	
Lorne Recreation Centre				
Hall				
Commercial & Other	$22.73	$2.27	$25.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$10.91	$1.09	$12.00	Per Hour
Other Fees				
General Bond	$225.00	$0.00	$225.00	Each
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	
North Haven Community Hall				
Hall				
Commercial & Other	$22.73	$2.27	$25.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$11.82	$1.18	$13.00	Per Hour
Other Fees				
General Bond	$225.00	$0.00	$225.00	Each
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	
Pappinbarra Recreation Reserve				
Tennis Court & Facilities				
Commercial & Other	$12.73	$1.27	$14.00	Per Hour
Private Functions	$8.18	$0.82	$9.00	Per Hour
Not for Profit	$8.18	$0.82	$9.00	Per Hour
General Bond	$225.00	$0.00	$225.00	Each
Pembrooke Hall				
Hall				
Commercial & Other	$22.73	$2.27	$25.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$10.91	$1.09	$12.00	Per Hour
Other Fees				
General Bond	$225.00	$0.00	$225.00	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Other Fees [continued]				
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	

Port Macquarie Seniors' Facility

Les Crisp Auditorium

Commercial & Other	$33.64	$3.36	$37.00	Per Hour
Private Functions	$25.45	$2.55	$28.00	Per Hour
Not for Profit	$19.09	$1.91	$21.00	Per Hour

The Pioneer Room

Commercial & Other	$22.73	$2.27	$25.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$12.73	$1.27	$14.00	Per Hour

Marjorie "Nikki" Adams Lounge

Commercial & Other	$18.18	$1.82	$20.00	Per Hour
Private Functions			Not Available	Per Hour
Not for Profit	$10.91	$1.09	$12.00	Per Hour

Other Fees

Use of Tea Making Facilities	$10.00	$1.00	$11.00	Per Function
Kitchen (use of facilities)	$18.18	$1.82	$20.00	Per Function
Stove, fridge, bain-marie				
General Bond	$225.00	$0.00	$225.00	Each
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	

Wauchope Community Arts Hall

Hall

Commercial & Other	$22.73	$2.27	$25.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$11.82	$1.18	$13.00	Per Hour

Other Fees

General Bond	$225.00	$0.00	$225.00	Each
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Wauchope Rotary Youth Centre				
Hall				
Commercial & Other	$22.73	$2.27	$25.00	Per Hour
Private Functions	$18.18	$1.82	$20.00	Per Hour
Not for Profit	$10.91	$1.09	$12.00	Per Hour
Other Fees				
General Bond	$225.00	$0.00	$225.00	Each
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	
Historic Court House				
Courtroom				
Other	$31.82	$3.18	$35.00	Per Hour
Commercial not permitted				
Private Functions	$24.55	$2.45	$27.00	Per Hour
Not for Profit	$11.82	$1.18	$13.00	Per Hour
General Admission – Adult	$4.55	$0.45	$5.00	Each
General Admission – Pensioners and School Children (including School Excursions)	$3.64	$0.36	$4.00	Each
Hire of Grounds				
Other	$309.09	$30.91	$340.00	Per Day
Commercial not permitted				
Private Functions	$204.55	$20.45	$225.00	Per Day
Not for Profit	$113.64	$11.36	$125.00	Per Day
General Bond	$225.00	$0.00	$225.00	Each
State & Federal Elections	$328.18	$32.82	$361.00	Per Election
Council Activities & Elections			No Charge	

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Compliance

Companion Animals Act

Registration Fees

Under Companion Animals Regulation 2018 Cl. 18

Dog - Desexed by Relevant Age, desexed and relocated to NSW, desexed previously exempt	$69.00	$0.00	$69.00	As per statutory scale of fees
Dog - Desexed (Eligible Pensioner)	$29.00	$0.00	$29.00	As per statutory scale of fees
Dog - Not Desexed or Desexed After Relevant Age	$234.00	$0.00	$234.00	As per statutory scale of fees
Dog - Not Desexed (Recognised Breeder or Not Recommended)	$69.00	$0.00	$69.00	As per statutory scale of fees
Cat (Desexed or Non-Desexed)	$59.00	$0.00	$59.00	As per statutory scale of fees
Cat (Desexed or Not Recommended - Eligible Pensioner)	$29.00	$0.00	$29.00	As per statutory scale of fees
Dog/Cat Sold by Pound/Shelter			No Charge	As per statutory scale of fees
* other registration fee exemptions apply				
Animal Registration Fees - 28 Day Late Fee	$19.00	$0.00	$19.00	As per statutory scale of fees

Annual Permit Fees

Under Companion Animals Regulation 2018 Cl. 27

Annual Permit - Cat Not Desexed	$85.00	$0.00	$85.00	As per statutory scale of fees
Annual Permit - Dangerous Dog	$206.00	$0.00	$206.00	As per statutory scale of fees
Annual Permit - Restricted Dog	$206.00	$0.00	$206.00	As per statutory scale of fees

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Annual Permit Fees [continued]				
Permit Late Fee	$19.00	$0.00	$19.00	As per statutory scale of fees
Other Companion Animal Fees				
Companion Animals Act - Dangerous Enclosure Compliance Certificate	$150.00	$0.00	$150.00	As per statutory scale of fees
Under Companion Animals Regulation 2018 Cl. 36				
Microchipping	$40.00	$0.00	$40.00	Each
Microchipping - Approved Promotion	$25.00	$0.00	$25.00	Each
Microchipping - Microchipping Day			No Charge	
Animal Shelter - Vet Costs			Cost + 10%	
Animal Shelter - Merchandise			Cost + 10%	
Release of Dog/Cat from Pound	$68.00	$0.00	$68.00	Each
Plus maintenance				
Dog/Cat Surrender	$100.00	$0.00	$100.00	per animal
Dog/Cat Surrender - Financial Hardship/Dangerous	$0.00	$0.00	$0.00	
Hire of Feral Animal Trap	$17.27	$1.73	$19.00	Per Week
Hire of Vermin Traps	$15.45	$1.55	$17.00	Per Week
Refundable Deposit for Hire of Trap	$50.00	$0.00	$50.00	Per Hire
Maintenance Fee for Dogs/Cats	$55.00	$0.00	$55.00	Per Day
Sale of Doggy Leash Bags	$5.45	$0.55	$6.00	
Sale of Refill Bags for Doggy Leash Bags	$1.36	$0.14	$1.50	
Adoption Fee - Cat	$191.82	$19.18	$211.00	Plus registration if required
Adoption Fee - Dog	$381.82	$38.18	$420.00	Plus registration if required
Public Spaces (Unattended Property) Act				
Impounding				
Animals				
Sustenance Fee	$52.00	$0.00	$52.00	Refer Comments
Per head, per day or part thereof				
Transport Fee - Ranger	$52.00	$0.00	$52.00	Each
Administration Fee (Plus Actual Cost)				
Transport Fee - Contractor			Cost + 10%	Estimate
Lost or Damaged Admin Fee	$52.00	$0.00	$52.00	Each
Administration Fee (Plus Actual Cost)				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Animals [continued]

Loss or Damage Fee			Cost + 10%	Estimate
Impounding Fee			Cost + 10%	Estimate
Actual Cost of Impounding Item				

Other Articles

Storage Fee	$52.00	$0.00	$52.00	Refer Comments
Per article, per week or part thereof				
Conveyance Fee			Cost + 10%	Estimate
Loss or Damage Admin Fee	$52.00	$0.00	$52.00	Each
Administration Fee (Plus Actual Cost)				
Loss or Damage Fee			Cost + 10%	Estimate + 10%
Impounding and Recovery Fee			Cost + 10%	Estimate
Actual Cost of Impounding and Recovering Item				

Approvals Under Section 68 Local Government Act

Refer also to Local Government (General) Regulation 2005.

Part A - Structures or places of public entertainment

Notice of completion of a manufactured home, removable dwelling or associated structure on land	$200.00	$0.00	$200.00	Each
Application to install a manufactured home, removable dwelling on land or associated structure (in caravan park or manufactured home estate)	$225.00	$0.00	$225.00	Each
Application to install a manufactured home, removable dwelling on land or associated structure (elsewhere)	Quote required based on cost of works			
Application for Section 82 objection to LG Manufactured Home Estates, Caravan Parks, Camping Grounds and Movable Dwellings Regulation - Individual Site or Minor	$300.00	$0.00	$300.00	Each
Application for Sect 82 objection to LG Manufactured Home Estates, Caravan Parks, Camping Grounds and Movable Dwellings Regulation - Multiple Sites or Major			Estimate	

Part B - 2. Section 68 Application

Approval to undertake water supply, storm water and/or sewerage works associated with building construction works (Includes Completion Certificate) (i) Application not accompanied by verification certification.

Estimated cost of project

Up to $15,000	$254.00	$0.00	$254.00	Each
$15,001 – $50,000	$507.00	$0.00	$507.00	Each
$50,001 – $200,000	$665.00	$0.00	$665.00	Each
$200,001 – $500,000	$1,190.00	$0.00	$1,190.00	Each
$500,001 – $1,000,000	$1,755.00	$0.00	$1,755.00	Each
$1,000,001 – $5,000,000	$4,536.00	$0.00	$4,536.00	Each
$5,000,001 – $10,000,000	$7,230.00	$0.00	$7,230.00	Each
> $10,000,001	$9,435.00	$0.00	$9,435.00	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Other				
Maximum water and stormwater fee for dwellings not on reticulated sewerage – on-site sewage management fee still applicable where relevant	$507.00	$0.00	$507.00	Each

Part B - 2. Section 68 Application

Approval to undertake private storm water works only

Estimated cost of building work

Up to $50,000	$192.00	$0.00	$192.00	Each
$50,000 – $200,000	$254.00	$0.00	$254.00	Each
> $200,000	$377.00	$0.00	$377.00	Each

Part B - 3. Section 68 Application

Approval to undertake water supply, storm water and/or sewerage works associated with subdivision developments (Includes Completion Certificate) (i) Application not accompanied by verification certification.

Estimated cost of project

Up to $50,000	$739.00	$0.00	$739.00	Each
$50,001 – $100,000	$945.00	$0.00	$945.00	Each
$100,001 – $150,000	$1,230.00	$0.00	$1,230.00	Each
$150,001 – $200,000	$1,512.00	$0.00	$1,512.00	Each
$200,001 – $500,000	$2,638.00	$0.00	$2,638.00	Each
$500,001 – $1,000,000	$3,556.00	$0.00	$3,556.00	Each
$1,000,001 – $5,000,000	$4,536.00	$0.00	$4,536.00	Each
$5,000,001 – $10,000,000	$7,230.00	$0.00	$7,230.00	Each
> $10,000,000	$9,435.00	$0.00	$9,435.00	Each

Part B - 6. Section 68 Application

Approval for septic to sewer conversions for small town sewerage schemes and other	$252.00	$0.00	$252.00	Each

Part B - 8. Section 68 Application

Approval of the installation of a water meter

Meter size

Multiple services – sizes larger than 20mm			Actual cost plus $150.00	Each
New single 20mm service	$535.00	$0.00	$535.00	Each

Part B - Section 68 Application - Manhole Adjustment

Engineering Review & Inspection Fees (Manhole Adjustment)	$293.00	$0.00	$293.00	Each
Fee to be included with Section 68 (Local Government Act) applications if single residential dwelling requires manhole surface level adjustment Fees in addition to application fee and includes inspections				

Part C - Section 68 Approval

Approval to Install, Construct, Alter Sewage Management Facility

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Part C - Section 68 Approval [continued]				
Install, construct and operate a new sewage management facility (Domestic premises)	$598.00	$0.00	$598.00	Each
Includes assessment, 3 x inspections, 1st approval to operate				
Alter an existing sewage management facility (Domestic premises)	$291.00	$0.00	$291.00	Each
Amend or upgrade an existing approval for sewage management facility Includes reassessment and 1 extra inspection				
Operate sewage management facility (Domestic premises) - New Owner	$180.00	$0.00	$180.00	Each
Approval to operate a sewage management system including change of ownership and system upgrade or modification Includes assessment and 1 inspection				
Install, construct and operate a new sewage management facility (Commercial / Industrial premises)	$836.00	$0.00	$836.00	Each
Includes assessment, 3 x inspections, 1st approval to operate				
Alter an existing sewage management facility (Commercial / Industrial premises)	$427.00	$0.00	$427.00	Each
Amend or upgrade an existing approval for sewage management facility Includes reassessment and 1 extra inspection				
Operate sewage management facility (Commercial / industrial premises) - New Owner	$227.00	$0.00	$227.00	Each
Approval to operate a sewage management system including change of ownership and system upgrade or modification Includes assessment and 1 inspection				
Part C - Section 68 Annual Charges				
Operate on-site sewage management system				
Residential				
Low Risk System	$42.40	$0.00	$42.40	Each
Medium Risk System	$83.50	$0.00	$83.50	Each
High Risk System	$119.50	$0.00	$119.50	Each
Commercial				
Small	$238.90	$0.00	$238.90	Each
Large	$297.70	$0.00	$297.70	Each
Part C - Other Services Fees and Charges				
Pre-Purchase Inspection – Onsite Sewage Management Facility: Domestic – Standard Service (<15 business days)	$311.00	$0.00	$311.00	Each
Includes approval to operate if sale proceeds				
Pre-Purchase Inspection – Onsite Sewage Management Facility: Domestic – Urgent Service (<2days)	$452.00	$0.00	$452.00	Each
Includes approval to operate if sale proceeds				
Pre-Purchase Inspection – Onsite Sewage Management Facility: Commercial / Industrial – Standard Service (<15 days)	$460.00	$0.00	$460.00	Each
Includes approval to operate if sale proceeds				
Pre-Purchase Inspection – Onsite Sewage Management Facility: Commercial / Industrial – Urgent Service (<2days)	$674.00	$0.00	$674.00	Each
Includes approval to operate if sale proceeds				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Part C - Other Services Fees and Charges [continued]

Re-Inspection – Onsite Sewage Management Facility: Domestic	$163.00	$0.00	$163.00	Each
Re-Inspection – Onsite Sewage Management Facility: Commercial / Industrial	$189.00	$0.00	$189.00	Each
Written Confirmation – Septic system registration and approval to operate	$55.00	$0.00	$55.00	Each
Consultancy / Advisory Services	$129.00	$0.00	$129.00	Per Hour or part

Part D - Community Land

Application for an activity on public / community land	$132.00	$0.00	$132.00	Each
Application for A-Frame Sign – 1 Year Licence	$127.00	$0.00	$127.00	Each
Application for A-Frame Sign – 3 Year Licence	$249.00	$0.00	$249.00	Each

Part E - Public Roads

Applications for Works, Activities and Events within the Public Road Reserve	Refer to the following section of this document - Roads, Bridges and Transport - Applications for Work, Activities and Events within the Public Road Reserve (NSW Roads Act 1993).			

Part F - Other Activities

Approval to operate a caravan park or manufactured home estate – Minimum Fee PLUS per site	$313.00	$0.00	$313.00	Each
Approval to Operate caravan park or manufactured home estate – additional fee per site	$10.00	$0.00	$10.00	Each
Amended Approval to Operate Caravan Park or manufactured home estate – Minimum fee. Additional fees per amended site apply	$140.00	$0.00	$140.00	Each
Amended approval to operate Caravan Park or manufactured home estate – additional fee per amended site	$6.00	$0.00	$6.00	Each
Caravan Park / Manufactured Home Estate – Inspection	$191.00	$0.00	$191.00	Each
Inspection of Amusement Devices - First Device	$90.00	$0.00	$90.00	Per Event
Charitable/Non-Profit Organisations excluded				
Inspection of Amusement Devices - Each Subsequent Device	$40.00	$0.00	$40.00	Per Event
Application – other miscellaneous Section 68 activities	$150.00	$0.00	$150.00	Each

Certification

PCA (where CC/CDC issued by private certifier) – All values		Quotation as per fee calculator		Each
PCA (where CC/CDC issued by private certifier) – Re-inspection fee / minimum inspection fee		Quotation as per fee calculator		Each
PCA Site Signage		Quotation as per fee calculator		Each
Certificate of Compliance – associated structure	$170.91	$17.09	$188.00	Each
Certificate of Compliance – sewer connection per site	$189.00	$0.00	$189.00	Each

Complying Development Certificate

Occupation Certificate	Quotation as per fee calculator	Each
All values	Quotation as per fee calculator - discounts available for online lodgement	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Complying Development Certificate [continued]

Amended applications	Quotation as per fee calculator			Each

Construction Certificate (Building)

Class 1 and 10

All Values	Quotation as per fee calculator			Each

Class 2 - 9

All Values	Quotation as per fee calculator			Each

Applying to all Part 4A or complying development certificate

Lodgement Fee				Each
This is a statutory fee under S7.44 of the EP&A Regulation 2000 s263				

Amended Construction Certificate

Minor Change	Quotation as per fee calculator			Each
Major Change – Original application fee < $1,000	25% of applied fee			Each
Major Change – Original application fee > $1,000	50% of applied fee			Each
Alternative solutions	See comments			Each
Fees as per Class 2 - 9 building plus cost for assessment of alternative solution				

Information Services

Advice to building professionals	$169.09	$16.91	$186.00	Each
Advice regarding compliance with development conditions or construction requirements.				
BCA Advisory service / reports	As per fee schedule			Each

Refunds

Development Applications & Construction Certificates

All other cases where no work has commenced	CC's (Building work) Compliance PCA & occupation certificate fees & any non engineering bonds			Each

Building Certificates

Cancelled / withdrawn with no inspection	$45.00	$0.00	$45.00	Each
Minimum administration fee deducted				
Cancelled / withdrawn prior to determination after inspection			No refund	Each

All other Environment Applications (Including S68)

Cancelled / withdrawn within 48 hours	$75.00	$0.00	$75.00	Each
Administration fee deducted 50% or $62 - whichever is greater				
Cancelled / withdrawn prior to inspection			See comments	Each
Inspection fees to be refunded				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

All other Environment Applications (Including S68) [continued]

All other cases			No refund	Each
Information Services (Minimum)	$17.00	$0.00	$17.00	Each

Food Businesses

Inspection - Low Risk Premises	$104.00	$0.00	$104.00	per hr or part thereof
Proprietor will be notified of risk assessment and methodology (determined by Council's adopted risk assessment methodology)				
Inspection - Medium Risk Premises	$156.00	$0.00	$156.00	per hr or part thereof
Proprietor will be notified of risk assessment and methodology (determined by Council's adopted risk assessment methodology)				
Inspection - High Risk Premises	$156.00	$0.00	$156.00	per hr or part thereof
Proprietor will be notified of risk assessment and methodology (determined by Council's adopted risk assessment methodology)				
Inspection - Large Commercial Premises	$200.00	$0.00	$200.00	per hr
Reinspection	$156.00	$0.00	$156.00	per hr or part thereof
Food Premises Pre-Registration - advice and inspection	$233.00	$0.00	$233.00	Each
Includes fitout advice, assessment and site inspection				
Pre-Purchase Inspection Report for Food Handling Business	$348.00	$0.00	$348.00	Each
Written application and current owner consent				
Temporary Event Food Premises (One Event up to Three Consecutive Days)	$75.00	$0.00	$75.00	Per Event
Charities and non-profit organisations exempt unless certificate is required				
Temporary Event Food Premises (Annual Approval)	$173.00	$0.00	$173.00	Per Calendar Year
Mobile Food Vending Vehicle – Annual Approval	$249.00	$0.00	$249.00	Per Calendar Year
Registration of Food Handling Premises	$72.00	$0.00	$72.00	Each
Notification cost per single food premise Refer Food Act 2003				
Food Improvement Notice Fee	$330.00	$0.00	$330.00	Each
Administration Fee - Food Premises <5 Food Handlers	$50.00	$0.00	$50.00	Per Premise
Note: Food Regulation Cl 15. Max charge $390				
Administration Fee - Food Premises 5-49 Food Handlers	$150.00	$0.00	$150.00	Per Premise
Note: Food Regulation Cl 15. Max Charge $800				
Administration Fee - Food Premises >50 Food Handlers	$400.00	$0.00	$400.00	Per Premise
Note: Food Regulation Cl 15. Max Charge $3,500				
Charities and Not for Profit Food Premises Fees	$0 - on application and determined by delegated officer			

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Public Health

Businesses that have a public health impact e.g. skin penetration services, public and semi-public pools, regulated heating and cooling systems, brothels, barbers, beauty salons, etc.

Annual Administration Fee - Water Cooling Systems	$108.00	$0.00	$108.00	per site
Notification of Cooling Tower/Warm Water System	$120.00	$0.00	$120.00	Statutory Fee
Pre-Purchase Public Health Inspection	$364.00	$0.00	$364.00	Each
Written application and current owners consent				
Notification of new Public Health Business (Skin Penetration, Public Pool)	$105.00	$0.00	$105.00	Statutory Fee
A one-off fee for notification/registration of a business that has a public health impact				
Improvement Notice: Regulated System	$620.00	$0.00	$620.00	Each
Improvement Notice: Other	$290.00	$0.00	$290.00	Each
Prohibition Order: Regulated System	$620.00	$0.00	$620.00	Each
Prohibition Order: Other	$290.00	$0.00	$290.00	Each
Prohibition Order: Reinspection	$255.00	$0.00	$255.00	Per Hour

Public Health Inspection

Proprietor will be notified of risk assessment and methodology.

Inspection Low Risk Premises (Public Pool, Skin Penetration Premises, Water Cooling Tower)	$202.00	$0.00	$202.00	Each
Plus relevant laboratory testing costs				
Inspection Medium Risk Premises (Public Pool, Skin Penetration Premises, Water Cooling Tower)	$270.00	$0.00	$270.00	Each
Plus relevant laboratory testing costs				
Inspection High Risk Premises (Public Pool, Skin Penetration Premises, Water Cooling Tower)	$325.00	$0.00	$325.00	Each
Plus relevant laboratory testing costs				
Re-inspection (Public Pool, Skin Penetration premises, Water Cooling Tower)	$150.00	$0.00	$150.00	Each
Public Health Inspection under Local Government Act	$150.00	$0.00	$150.00	Each

Swimming Pools

Initial Inspection of Swimming Pool Barrier	$136.36	$13.64	$150.00	As per statutory scale of fees
Subsequent Inspection of Swimming Pool Barrier	$90.91	$9.09	$100.00	As per statutory scale of fees
Fee to Register a Swimming Pool	$9.09	$0.91	$10.00	As per statutory scale of fees
Application for Exemption of Barrier Requirements	$250.00	$0.00	$250.00	As per statutory scale of fees

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Fire Safety				
Fire Safety Inspection – request by owner/customer	$243.64	$24.36	$268.00	Each
Minimum				
Assessment/Review of fire safety report - request by owner/customer	$154.55	$15.45	$170.00	Per Hour
Submission of Fire Safety Statement	$79.09	$7.91	$87.00	per statement
Refer EPA Reg 2000				
Application to Consider Late Submission of Fire Safety Statement	$45.45	$4.55	$50.00	per statement
Refer EPA Reg 2000				
Environment				
Environmental Inspection Fee	$250.00	$0.00	$250.00	per inspection
Local Government Act Order (Onsite Sewage) Administration Fee	$200.00	$0.00	$200.00	per order
Application for a pile burn under POEO (Clean Air) Regulation	$150.00	$0.00	$150.00	Each
Maintain Overgrown Land			Cost + 10%	per site
Clearing of land by contractor (where applicable)				
Issue of POEO Environmental Protection Notices	$785.00	$0.00	$785.00	As per statutory scale of fees
Protection of the Environment Operations (General) Regulation 2009 As per statutory scale of fees				
Environmental Advice	$175.00	$0.00	$175.00	Per Hour
Koala Food Tree Replacement Auditing	$522.00	$0.00	$522.00	Per Tree
Does not apply to Development Applications (Part 4 of the EP&A Act).				
Koala Food Tree Replacement in Lieu of Planting	$3,007.00	$0.00	$3,007.00	Per Tree
Does not apply to Development Applications (Part 4 of the EP&A Act).				
Hollow Bearing Tree Nesting Box Auditing	$522.00	$0.00	$522.00	Per Nest Box
Does not apply to Development Applications (Part 4 of the EP&A Act).				
Hollow Bearing Tree Nesting Box in Lieu of Replacement	$2,315.00	$0.00	$2,315.00	Per Nest Box
Does not apply to Development Applications (Part 4 of the EP&A Act).				
Flood Certificate - Standard - First Lot	$100.00	$0.00	$100.00	First Lot
Flood Certificate - Standard - Each Additional Adjoining Lot	$75.00	$0.00	$75.00	Each Additional Adjoining Lot
Flood Certificate - Urgent - First Lot	$200.00	$0.00	$200.00	First Lot
Flood Certificate - Urgent - Each Additional Adjoining Lot	$150.00	$0.00	$150.00	Each Additional Adjoining Lot

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Certificates

Outstanding notices	$164.00	$0.00	$164.00	Each
Section 735A Certificate (Local Govt Act)				
Building Information Certificate 1st inspection (Class 1 & 10, & Class 2 if only 2 dwellings)	$259.00	$0.00	$259.00	each
Building Certificate Re-inspection Fee (any class and building size)	$150.00	$0.00	$150.00	Each
Copy of Building Certificate	$14.00	$0.00	$14.00	Each
Building Information Certificate 1st Inspection (Class 1 & 10 - each additional dwelling in building or building allotment)	$250.00	$0.00	$250.00	Each
Building Information Certificate 1st Inspection (other classes <200m2)	$258.75	$0.00	$258.75	Each
Building Information Certificate 1st Inspection (other classes >200m2 - <2000m2)		$259 + $0.50/m2 >200m2		
Building Information Certificate 1st Inspection (other classes >2000m2)		$1,205 + $0.08/m2 >2000m2		
Additional Building Information Certificate Fees		Equivalent DA/CDC/CC fees as would apply within 24 mths of application		

Development Records

House Drainage Plan	$41.00	$0.00	$41.00	Each
A diagram of the pipes within the house and yard to the service connection point. If you want a sewer junction plan showing the location of the connection point to the Council sewer main, please refer to the Water Section.				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Development Assessment

Approvals under Environmental Planning and Assessment Act (EP&A Act)

Subdivision Works Certificate

Subdivision and Infrastructure Works

Works Certificate (Infrastructure) Application – Dual Occupancy (Torrens or Strata)	$298.18	$29.82	$328.00	Each
Base Administration Fee - applicable to ALL applications with construction of public infrastructure works and/or subdivision works (includes AUSPEC admin & maintenance) Includes Roads Act (s138) application when works application works are on existing public roads				
Works Certificate (Infrastructure) Application, Building Related or Subdivision Works With No New Public Roads	$326.36	$32.64	$359.00	Each
Base Administration Fee - applicable to ALL applications with construction of public infrastructure works and/or subdivision works without the creation *of new public roads* (includes AUSPEC admin & maintenance)				
Works Certificate (Infrastructure) Application, Subdivision Works with New Public Roads	$326.36	$32.64	$359.00	Each
Base Administration Fee - applicable to ALL applications with construction of public infrastructure works and / or subdivision works with the creation of new public roads (includes AUSPEC admin & maintenance) Includes Roads Act (s138) application when works in application are on existing public roads				
Works Certificate (Infrastructure) Application Amendments	$125.45	$12.55	$138.00	Each
Base administration fee for additional amendment First amendment included in initial application				
Engineering Review Fees – Dual Occupancy (Torrens)	$792.73	$79.27	$872.00	Each
Engineering review fees for dual occupancy Works Certificate (Infrastructure) applications				
Engineering Review Fees – Dual Occupancy (Strata)	$530.00	$53.00	$583.00	Each
Engineering review fees for dual occupancy Works Certificate (Infrastructure) applications				
Engineering Review Fees – Minor Works	$292.73	$29.27	$322.00	Review Area
Engineering review fees for Works Certificate (Infrastructure) applications with minor works and no new public roads Minimum fee $405				
Engineering Review Fees – Major Works	$433.64	$43.36	$477.00	Review Area
Engineering review fees for Works Certificate (Infrastructure) applications with major works and no new public roads Minimum fee $623				
Engineering Review Fees – Subdivision Development (with new public roads)	$309.09	$30.91	$340.00	Per Lot
Engineering review fees for Works Certificate (Infrastructure) applications, Subdivision Works with New Public Roads Minimum Fee $668				
Engineering Review Fees – Amendments	$59.09	$5.91	$65.00	Review Area
Engineering review fees for additional amendments, excludes first amendment Minimum fee $94				
Development Inspection Fees – Dual Occupancy (Torrens)	$383.64	$38.36	$422.00	Each
Development inspection fees for dual occupancy Works Certificate (Infrastructure) applications				
Development Inspection Fees – Dual Occupancy (Strata)	$258.18	$25.82	$284.00	Each
Development inspection fees for dual occupancy certificate Works Certificate (Infrastructure) applications				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Subdivision Works Certificate [continued]				
Development Inspection Fees – Minor Works	$142.73	$14.27	$157.00	Review Area
Development inspection fees for Works Certificate (Infrastructure) applications with minor public infrastructure and subdivision works associated with building or subdivision development Minimum fee $176				
Development Inspection Fees – Major Works	$270.00	$27.00	$297.00	Review Area
Development inspection fees for Works Certificate (Infrastructure) applications with major public infrastructure and subdivision works associated with building or subdivision development Minimum fee $353				
Subdivision Inspection Fee – Residential Roads	$25.00	$0.00	$25.00	Per Metre
New roads (residential) Minimum fee $399				
Subdivision Inspection Fee – Rural Roads	$12.73	$1.27	$14.00	Per Metre
New roads (rural) Minimum fee $399				
Subdivision Inspection Fee – Industrial Roads	$29.09	$2.91	$32.00	Per Metre
New roads (industrial) Minimum fee $399				
Subdivision Inspection Fee – Rural Residential Roads	$20.91	$2.09	$23.00	Per Metre
New roads (rural residential) Minimum fee $399				
Additional Inspection Fee	$130.00	$13.00	$143.00	Per Hour
For infrastructure works associated with building developments (non refundable) Minimum 1 hour				
Works Certificate (Infrastructure) Modification – Minor Works	$130.00	$13.00	$143.00	Review Area
Applicable to modify existing Works Certificate (Infrastructure) after approval. Base application fees also apply. Fees for engineering reviews associated with proposed changes				
Works Certificate (Infrastructure) Modification – Major Works	$203.91	$20.39	$224.30	Review Area
Applicable to modify existing Works Certificate (Infrastructure) after approval. Base application fees also apply. Fees for engineering reviews associated with proposed changes				
Outstanding Works Bond Fees & Charges	See "Security Bond" section (below)			

Approvals under Roads Act 1993

Section 138 Application

Works, activities, events in, on and above a public road

Single Residential Dwelling Driveway and Utility Connection Application (All Works on Public Road Reserve)	$391.00	$0.00	$391.00	Each
Note: Upon Roads Act approval - vehicle crossings must be constructed by owners under their own arrangements. A licensed contractor listed with Council must be used with public liability insurance of $20 million. Application must be submitted to/approved by Council (s138) Includes base administration fee and inspection				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Section 138 Application [continued]

Dual Occupancy without Subdivision (All works on Public Road Reserve)	$328.00	$0.00	$328.00	Each
Note: Upon Roads Act approval - vehicle crossings must be constructed by owners under their own arrangements. A licensed contractor listed with Council must be used with public liability insurance of $20 million. Application must be submitted to/approved by Council (s138) Does not include inspection and review fees				
Industrial Driveway Application (All works on Public Road Reserve)	$328.00	$0.00	$328.00	Each
Note: Upon Roads Act approval - vehicle crossings must be constructed by owners under their own arrangements. A licensed contractor listed with Council must be used with public liability insurance of $20 million. Application must be submitted to/approved by Council (s138) Does not include inspection and review fees				
Roads Act Application for Construction Works on Road Reserve (Section 138 Application)	$328.00	$0.00	$328.00	Each
Base administration fee (applies to all Section 138 applications other than residential driveway applications)				
Roads Act Application Amendments	$137.00	$0.00	$137.00	Each
Base administration fee for additional amendments after the first amendment First amendment included in initial application				
Engineering Review Fees – Dual Occupancy without Subdivision (All works on Public Road Reserve)	$580.00	$0.00	$580.00	Each
Engineering review fees for Dual Occupancy without Subdivision applications				
Engineering Review Fees – Industrial Driveway (All works on Public Road Reserve)	$583.00	$0.00	$583.00	Each
Engineering review fees for Industrial Driveway applications				
Engineering Review Fees – Minor Works	$293.00	$0.00	$293.00	Review Area
Engineering review fees for Roads Act applications with minor infrastructure works on public roads Minimum fee $405				
Engineering Review Fees – Major Works	$477.00	$0.00	$477.00	Review Area
Engineering review fees for Roads Act applications with major infrastructure works on public roads Minimum fee $623				
Engineering Review Fees – Amendments	$65.00	$0.00	$65.00	Review Area
Engineering review fees for additional amendments, excludes first amendment Minimum fee $94				
Development Inspection Fees – Dual Occupancy without Subdivision (All works on Public Road Reserve)	$285.00	$0.00	$285.00	Each
Development Inspection fees for Dual Occupancy without Subdivision applications				
Development Inspection Fees – Industrial Driveway (All works on Public Road Reserve)	$285.00	$0.00	$285.00	Each
Development Inspection fees for Industrial Driveway				
Development Inspection Fees – Minor Works	$143.00	$0.00	$143.00	Review Area
Development inspection fees for Roads Act applications with minor infrastructure and road works on public roads Minimum fee $176				
Development Inspection Fees – Major Works	$273.00	$0.00	$273.00	Review Area
Development inspection fees for Roads Act applications with major infrastructure and road works on public roads Minimum fee $353				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Section 138 Application [continued]

Additional Inspection Fee	$143.00	$0.00	$143.00	Per Hour
For infrastructure works associated with building developments (non refundable) Minimum 1 hour				
Roads Act Approval Modification – Minor Works	$145.00	$0.00	$145.00	Review Area
Applicable to modify existing Roads Act after approval. Base administration fees also apply. Fees for engineering reviews associated with proposed changes				
Roads Act Approval Modification – Major Works	$205.00	$0.00	$205.00	Review Area
Applicable to modify existing Roads Act after approval. Base administration fees also apply. Fees for engineering reviews associated with proposed changes				
Outstanding Works Bond Fees & Charges	See "Security Bond" section (below)			

Security Bonds

Application for Temporary Occupation of Footways and Road Reserve for Hoardings and/or Work Zones – CBD or Shopping Precinct	$100,000.00	$0.00	$100,000.00	
Security bond for infrastructure damage associated with building developments. Refundable upon leased area being left to Council satisfaction upon completion of development. This bond not required if applicant has submitted security for damage to infrastructure. Maximum $100,000 bond for minor developments to be determined on merit by Council.				
Application for Temporary Occupation of Footways and Road Reserve for Hoardings and/or Work Zones – Other (Not CBD or Shopping Precinct)	$50,000.00	$0.00	$50,000.00	
Security bond for infrastructure damage associated with building developments. Refundable upon leased area being left to Council satisfaction upon completion of development. This bond not required if applicant has submitted security for damage to infrastructure. Maximum $50,000 bond for minor developments to be determined on merit by Council.				

Development Application Fees

Application Fees

Application Fees (All)	As per statutory scale of fees			Estimate
EP&A Regulation 2000 refer cl 246B				

Advertising

Where advertising under ss.79 or 79A is compulsory

Designated Development	$2,220.00	$0.00	$2,220.00	Each
EP&A Regulation 2000 Cl 252 (maximum charge) This fee is in addition to the application fee mentioned above and unexpended fees will be refunded after determination of application				
Where Notification is Required by Council Policy	$179.00	$0.00	$179.00	Each
Letters to adjoining & adjacent owners. EP&A Regulation cl 252 maximum fee $1,105				
Where Notification and Advertising is Required by Council Policy – Advertising in Local Paper	$507.00	$0.00	$507.00	Each
EP&A Regulation cl 252 maximum fee $1,105				

Lodgement Fees

Electronic Lodgement	$15.00	$0.00	$15.00	Each
Form and supporting documents provided in PDF as un-protected files				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Lodgement Fees [continued]

Paper Lodgement	$165.00	$0.00	$165.00	Each
Scanning and archive costs for applications lodged in paper only				

Archive Fee

Electronic Application	$46.00	$0.00	$46.00	Each
All documents submitted in PDF as un-protected files				
Paper Application	$190.00	$0.00	$190.00	Each
Scanning and archive costs for paper based applications				

Review of Determination of DA

Review of Determination of DA			As per statutory scale of fees	Estimate
EP&A Regulation 2000 cl 257				

Modification of DA or Consent

Correction to Minor Error, Misdescription or Miscalculation			As per statutory scale of fees in EP&A Regulation	Each
Modification Involving Minimal Environmental Impact			As per statutory scale of fees in EP&A Regulation	Estimate
Other Modifications			As per statutory scale of fees in EP&A Regulation	Estimate

Integrated Development

Processing Fee for Council			As per statutory scale of fees in EP&A Regulation	Each
For Each Relevant Authority (Separate Cheque Forwarded by Council)			As per statutory scale of fees in EP&A Regulation	Each Authority

When Concurrence is Required

Processing Fee for Council			As per statutory scale of fees in EP&A Regulation	Each
For Each Relevant Authority (Separate Cheque Forwarded by Council)			As per statutory scale of fees in EP&A Regulation	Each Authority

Approvals under Environmental Planning Assessment Act (EP&A Act)

Subdivision Works Certificate - Earthworks & Clearing ONLY - Application Fee

Base administration fee (applicable to ALL applications)	$683.64	$68.36	$752.00	Each
Add engineering plan checking fees for Value of Work (VOW)				

Subdivision Works Certificate - Earthworks & Clearing ONLY - Engineering Plan Checking

VOW up to $10,000	$360.00	$36.00	$396.00	Each
VOW $10,001 – $20,000	$506.36	$50.64	$557.00	Each
VOW $20,001 – $50,000	$692.73	$69.27	$762.00	Each
VOW $50,001 – $100,000	$1,377.27	$137.73	$1,515.00	Each
VOW $100,001 – $150,000	$1,651.82	$165.18	$1,817.00	Each
VOW $150,001 – $300,000	$2,220.91	$222.09	$2,443.00	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Subdivision Works Certificate - Earthworks & Clearing ONLY - Engineering Plan Checking [continued]				
VOW $300,001 – $800,000 PLUS per $1,000 above $800,000 fee (as below)	$3,079.09	$307.91	$3,387.00	Each
Per $1,000 above $800,000 fee	$8.18	$0.82	$9.00	Each

Compliance Certificates for Subdivision Works

Compliance Certificate Application – Subdivision Development	$326.00	$0.00	$326.00	Each
Application to provide concurrence from relevant authorities or Council sections for construction of new assets. This application does not permit construction of infrastructure. A separate Construction Certificate for subdivision works or Construction Certificate (Infrastructure) required to permit construction. Note: all subdivision inspection fees still apply.				
General Review – Subdivision Development	$65.00	$0.00	$65.00	Per Lot
Compliance Certificate review fees for one Council review area (i.e landscaping) Minimum Fee $134				
Water Authority Review – Subdivision Development	$126.00	$0.00	$126.00	Per Lot
Water Authority Compliance Certificate Review Fees Minimum Fee $269				

Refunds

Development Applications & Construction Certificates

Cancelled / Withdrawn After 7 days With No Assessment by Council Officer (Minimum)	$58.18	$5.82	$64.00	Each
Administration fee and PCA component deducted				
All Other Cases Where No Work Has Commenced			No Charge	Each
DA's				
Cancelled / Withdrawn within 48 Hours – CC's (Infrastructure), S138, Subdivision Certificate Fees and Bonds			Administration fee deducted	Each

Security Bonds

Bond Administration

Bond Administration Fee	$301.00	$0.00	$301.00	Each
Base Administration Fee (applicable to ALL bonds) Non Refundable				

Outstanding Works Bonds

Bond is security for completion of engineering works on public roads or infrastructure to be paid prior to approval

Outstanding Works Bond (Single Dwelling) – Complex Applications	$2,000.00	$0.00	$2,000.00	Each
Applies to complex residential dwelling applications based upon Council discretion. Bond refundable.				
Outstanding Works Bond (Dual Occupancy)	$5,000.00	$0.00	$5,000.00	Each
Applies to 2 dwellings or units ONLY. Bond refundable.				
Outstanding Works Bond (Industrial Driveway)	$8,000.00	$0.00	$8,000.00	Each
Bond is security for completion of engineering works on public roads or infrastructure to be paid prior to approval Applies to industrial driveway applications.				
Outstanding Works Bond (General)	Calculation can be used for any case based upon 130% contract cost inclusive of GST. Bond refundable.			Contract Cost

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Defects Liability Bonds				
Bond is security for new Council assets prior acceptance into a defects liability period				
Defects Liability Bond (Dual Occupancy)	$2,000.00	$0.00	$2,000.00	Each
Bond applies to dual-occupancy Torrens Title subdivisions				
Defects Liability Bond (General)	Calculation can be used for any case based upon 10% assets to be dedicated to Council. Bond refundable.			Asset Value
Protection of Public Infrastructure Bonds				
Security deposit for damage to public infrastructure. Minimum $10,000 (minor building works) minimum $100,000 (major building works and CBD development). Refundable upon completion of development to Council satisfaction.				
Security Bond for Infrastructure Works and Infrastructure Damage Associated with Building Developments	Calculate			Each
Tree Preservation Bonds				
Council can require lodgement at subdivision (or construction) certificate stage of a deposit to secure retention of trees on public land subject to application				
Refundable where Council satisfied of no loss				
Tree Preservation Bond – Specific Species (Any Development)	$11,956.00	$0.00	$11,956.00	Per Tree
Council Accreditation Charges				
Authorised Contractors Annual Registration Fee	$180.00	$0.00	$180.00	Each
Subdivisions				
Subdivision Certificates (Torrens)				
Application for Subdivision Certificate (Torrens)	$250.00	$0.00	$250.00	Per Lot
Base Administration Fee Minimum fee $444 (includes consolidation)				
Resubmitted Linen Plan	25% of original fee or $255 whichever is lesser			Estimate
Application Fee for Council to Endorse, Release, Vary or Modify Real Property Documents	$224.00	$0.00	$224.00	Each
Under General Manager delegation (s377 Local Govt Act) Modification of real property instruments				
Application Fee for Council to Endorse, Release, Vary or Modify Real Property Documents	$443.00	$0.00	$443.00	Each
Under Council seal following report to Council Modification of real property instruments				
Re-signing of Subdivision Plans/Post Cadastral Correction	$224.00	$0.00	$224.00	Each
Endorsement of Plans (For Example: S88B Instruments, Transfers, etc) – Council's Legal Costs are in Addition to This Fee	$224.00	$0.00	$224.00	Each
Lighting – Non Standard – "Prestige"	Levy - see Policy R5			Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Subdivision Certificates (Torrens) and Occupation Certificates (Strata)

Work as Executed – Strata and Torrens Title	$694.00	$0.00	$694.00	Each
Submission of wax detail NOT in CAD format - minor subdivision works only - up to 3 lots and any building development works				

Search Fee - Miscellaneous

Minimum 1 hour	$68.00	$0.00	$68.00	Per Hour

Aus-spec #1

Refer Appendix 1

Construction Specification

Design specifications one off hard copy	$308.00	$0.00	$308.00	Per Set
Construction specifications one off hard copy	$380.00	$0.00	$380.00	Per Set
Hard copy individual specifications	$35.00	$0.00	$35.00	Each

Certificates

Environmental Planning & Assessment Act 1979

Section 10.7(2) Planning Certificate	$53.00	$0.00	$53.00	Each
Fixed by EPA Reg 2000 cl 259				
Section 10.7(5) Planning Certificate	$80.00	$0.00	$80.00	Each
Maximum under EPA Reg 2000 cl 259				
Expedition Charge (24 Hr Response)	$110.00	$0.00	$110.00	Each
Section 6.26 Building Certificate		As per statutory scale of fees		Each
Refer EPA Reg 2000 cl 260-261				

Strata Certificate

Strata Certificate	$166.36	$16.64	$183.00	Per Lot

Bushfire Attack Level

Bushfire Attack Level (BAL) Certificate	$371.82	$37.18	$409.00	Each
Bushfire Attack Level (BAL) Certificate Associated With Complying Development Certificate Lodged With PMHC	$213.64	$21.36	$235.00	Each

Conveyancing Act 1919 No. 6

Section 88G Certificate		As per statutory scale of fees		Per Lot
Inspection of Land Required		As per statutory scale of fees		Per Lot

Plan Copy Charges

Refer Appendix 1

A3 & A4 Plans	$4.50	$0.00	$4.50	Per Sheet
A2 Sheet	$16.00	$0.00	$16.00	Per Sheet
A1 Sheet	$18.00	$0.00	$18.00	Per Sheet
A0 Sheet	$22.00	$0.00	$22.00	Per Sheet
Over Size (Sewer Plans)	$24.00	$0.00	$24.00	Per Sheet

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Plan Copy Charges [continued]

Or per Lineal Metre	$20.00	$0.00	$20.00	Per L/Mtr

Development Records

Copy of Building Certificate			As per statutory scale of fees	Each
EPA Regulation 261				
Written Report on Dwelling Entitlement or Zoning Matter	$247.00	$0.00	$247.00	Each
Plus $80.00 inspection fee if required				
Urgent (Response in 5 Days) – Written Report on Dwelling Entitlement or Zoning Matter	$410.00	$0.00	$410.00	Each
Copy of Application Documents (i.e. Consent, Plan, Submission or Supporting Report)	$47.00	$0.00	$47.00	Each
Before making a request check www.pmhc.nsw.gov.au/applicationtracker - what you need may already be available free. Any documents requested will be emailed. Searches for some historic records are more involved and additional fees may apply; we will discuss this with you.				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Digital Technology

Geographical Information Systems

Refer Appendix 1

Sale of Maps

Cost estimates provided based on 15 minute intervals

Map Production (Charged in 15 Minute Modules)	$100.00	$0.00	$100.00	Per Hour
Applies to all map sizes Charged in 15 minute modules Minimum charge of $25 applied to all maps				
Priority Charge	$200.00	$0.00	$200.00	Per Hour
By quotation and based on an hourly rate - Request required within 2 working days of acceptance of quote by both parties				

Digital GIS Data

Digital Data Extraction	$100.00	$0.00	$100.00	Per Hour
Extraction costs				
Priority Charge	$200.00	$0.00	$200.00	Per Hour
Cost estimates provided based on 15 minute intervals Some data has restrictions on access				
Postage and Handling			Price on Application	Each
Media Sundries - Including postage materials and media eg. USB, CD, HD, etc				

Consultancy

Provision of specialised GIS services	$300.00	$0.00	$300.00	Per Hour
Minimum 1 hour				

Certified Copy

Refer Appendix 1

Certified Copy (for evidence)

Certified Copy of Document, Map or Plan	$53.00	$0.00	$53.00	Each
EP&A Act S.10.8 (2) & EP&A Reg 2000 cl.262				

Printing Services

Refer Appendix 1

Printing

Prints 1-50			Price on Application	Per Print

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Economic Development

The Hub Pop-Up Business and Co-Working Space

Co-Working – Full Day (up to 8 hours)	$36.36	$3.64	$40.00	Per Day
Co-Working – Full Time (up to 40 hours)	$109.09	$10.91	$120.00	Per Week
Co-Working Monthly Subscription - Part Time (up to 2 days per week)	$109.09	$10.91	$120.00	per month
Co-Working Monthly Subscription - Full Time (Up to 5 days per week)	$218.18	$21.82	$240.00	per month
Meeting Room Hire	$17.27	$1.73	$19.00	Per Hour
Venue Hire – After Hours Week Days	$30.00	$3.00	$33.00	Per Hour
Venue Hire – After Hours Weekends	$50.00	$5.00	$55.00	Per Hour
Closed Office Hire - Daily	$90.00	$9.00	$99.00	Per Day
Closed Office Hire - Weekly	$180.91	$18.09	$199.00	Per Week
Closed Office Hire - Monthly	$271.82	$27.18	$299.00	Per Month

Tourism Marketing

Co-operative Marketing			Price on application	POA

Advertising

Other Organisations

Electronic Direct Mail Advertising	$77.27	$7.73	$85.00	
Visitor Guide Advertisement	$518.18	$51.82	$570.00	
Destination Website Promotion Panel	$786.36	$78.64	$865.00	Per Month

Not for Profit

Electronic Direct Mail Advertising	$38.18	$3.82	$42.00	
Visitor Guide Advertisement	$251.82	$25.18	$277.00	
Destination Website Promotion Panel	$389.55	$38.95	$428.50	Per Month

Image Library

Photographic Digital Images	$33.64	$3.36	$37.00	Each
Cost per digital photographic image (for commercial purposes) No Charge if not for profit				
Video	$110.91	$11.09	$122.00	Per Module
Module				

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Environmental Testing

Water Analysis

Minimum Invoice/report fee will be $50 (incl GST). Price may vary in accordance with various programs undertaken.

Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Activated Sludge Analysis	$125.64	$12.56	$138.20	each
UV Absorbance/UV Transmission	$14.64	$1.46	$16.10	each
Administration Fee	$40.18	$4.02	$44.20	per sample batch
Extensive Report Fee	$79.36	$7.94	$87.30	per sample batch
Re-issue of Reports	$40.18	$4.02	$44.20	per sample batch
Sample Preparation Fee For Complex Matrix	$30.00	$3.00	$33.00	each
Urgent Analysis (if possible) Incurs a Surcharge			Price on Application	POA
Weekend Analysis Incurs a Surcharge			Price on Application	POA
Alkalinity	$24.91	$2.49	$27.40	each
Ammonia (includes filtration charge)	$24.91	$2.49	$27.40	each
Total BOD5	$70.09	$7.01	$77.10	each
Biovolume (literature and or historical values only)	$30.00	$3.00	$33.00	each
Biovolume (literature and or historical + measurement)	$59.82	$5.98	$65.80	each
Chlorophyll – a	$63.91	$6.39	$70.30	each
Colour (apparent)	$15.55	$1.55	$17.10	each
Colour (true)	$17.55	$1.75	$19.30	each
Dissolved Oxygen	$14.64	$1.46	$16.10	each
Electrical Conductivity	$14.64	$1.46	$16.10	each
Enterococci (confirmed)	$49.45	$4.95	$54.40	each
Thermotolerant Coliforms (confirmed)	$63.91	$6.39	$70.30	each
Fluoride	$30.00	$3.00	$33.00	each
Microscopic Identification	$56.73	$5.67	$62.40	each
Nitrite – N (includes filtration charge)	$24.91	$2.49	$27.40	each
Nitrate – N (calculated from NOx and Nitrite)	$37.09	$3.71	$40.80	each
NOx – N (includes filtration charge)	$37.09	$3.71	$40.80	each
Nitrate (if NOx and Nitrite also reported)	$6.36	$0.64	$7.00	each
Total Suspended Solids	$24.91	$2.49	$27.40	each
Filterable Reactive Phosphorus (includes filtration charge)	$24.91	$2.49	$27.40	each
Other Services			By quotation	each
pH	$14.64	$1.46	$16.10	each
Redox	$18.64	$1.86	$20.50	each
Salinity	$14.64	$1.46	$16.10	each
Sample Collection (water)	$148.18	$14.82	$163.00	per hour
1 person on run				
Sample Collection (gas)	$148.18	$14.82	$163.00	per hour
1 person on run				
Sample Containers			Included in testing fees	

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Water Analysis [continued]

Total Chlorine	$21.73	$2.17	$23.90	each
Free Chlorine	$21.73	$2.17	$23.90	each
Total Dissolved Solids (Calculation)	$14.64	$1.46	$16.10	each
Total Kjeldahl Nitrogen – N (Calculated TN - NOx)	$80.27	$8.03	$88.30	each
Total Kjeldahl Nitrogen – N (if TN and NOx also reported)	$6.36	$0.64	$7.00	each
Total Organic Nitrogen – N (Calculated TKN - NH3)	$30.00	$3.00	$33.00	each
Total Organic Nitrogen - N (if TKN and NH3 also reported)	$6.36	$0.64	$7.00	each
Total Phosphorous (persulphate digestion)	$37.09	$3.71	$40.80	each
Total Nitrogen (persulphate digestion)	$43.36	$4.34	$47.70	each
Turbidity	$14.64	$1.46	$16.10	each
Cyanobacteria Identification & Enumeration	$125.64	$12.56	$138.20	each
Potentially Toxic Cyanobacteria Identification & Enumeration	$84.45	$8.45	$92.90	each
Total Phytoplankton Identification & Enumeration	$182.09	$18.21	$200.30	each
Total Coliforms & E. coli (MPN)	$70.09	$7.01	$77.10	each
Heterotrophic Plate Count (HPC)	$38.27	$3.83	$42.10	each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Ferries

Ferry Services

Refer Appendix 3

Standard Full Fee

Cars/Utilities Annual Ticket	$954.55	$95.45	$1,050.00	Annually
Unlimited use Fee will be quarterly pro-rated - pass issued for financial year				
Cars/Utilities Monthly Ticket	$100.00	$10.00	$110.00	Monthly
Unlimited use Ticket is issued for the calendar month				
Cars/Utilities Weekly Ticket	$40.91	$4.09	$45.00	Weekly
Unlimited use Ticket is issued for the week, Monday to Sunday				
Car/Utilities	$7.27	$0.73	$8.00	Per Trip
Single trip				
Caravans/Trailers	$7.27	$0.73	$8.00	Per Trip
Extra charge single trip				
Trucks > 4t GVM Approx. 2t Payload	$13.64	$1.36	$15.00	Per Trip
Single trip				
Semi Trailers	$22.73	$2.27	$25.00	Per Trip
Single trip				
Motorcycles	$2.73	$0.27	$3.00	Per Trip
Single trip				

Resident

Annual Resident Stickers	$54.55	$5.45	$60.00	Each
Based on a financial year				
Resident Annual Pass – Motorcycle	$168.18	$16.82	$185.00	Annually
Unlimited use Includes cost for annual resident sticker				
Resident Annual Pass – Cars/Utilities	$340.91	$34.09	$375.00	Annually
Unlimited use Includes cost for annual resident sticker				
Resident Annual Pass – Trucks > 4t GVM Approx. 2t Payload	$1,090.91	$109.09	$1,200.00	Annually
Unlimited use Includes cost for annual resident sticker				
Resident Annual Pass – Semi-Trailer, Dog-Trailer, Articulated Vehicle	$1,477.27	$147.73	$1,625.00	Annually
Unlimited use Includes cost for annual resident sticker				
Resident Monthly Ticket – Cars/Utilities	$31.82	$3.18	$35.00	Monthly
Unlimited use Ticket is issued for the calendar month				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Resident [continued]

Resident Monthly Ticket – Trucks > 4t GVM Approx. 2t Payload	$100.00	$10.00	$110.00	Monthly
Unlimited use Ticket is issued for the calendar month				
Resident Monthly Ticket – Semi-Trailer, Dog-Trailer, Articulated Vehicle	$131.82	$13.18	$145.00	Monthly
Unlimited use Ticket is issued for the calendar month				
Resident Monthly Ticket – Motorcycles	$16.36	$1.64	$18.00	Monthly
Unlimited use Ticket is issued for the calendar month				
Resident Weekly Ticket – Cars/Utilities	$13.64	$1.36	$15.00	Weekly
Unlimited use Ticket is issued for the week, Monday to Sunday				
Resident Weekly Ticket – Trucks > 4t GVM Approx. 2t Payload	$36.36	$3.64	$40.00	Weekly
Unlimited use Ticket is issued for the week, Monday to Sunday				
Resident Weekly Ticket – Semi-Trailer, Dog-Trailer, Articulated Vehicle	$50.00	$5.00	$55.00	Weekly
Unlimited use Ticket is issued for the week, Monday to Sunday				
Resident Weekly Ticket – Motorcycles	$6.36	$0.64	$7.00	Weekly
Unlimited use Ticket is issued for the week, Monday to Sunday				
Resident Pre-Paid Booklets – 25 Tickets per Booklet	$22.73	$2.27	$25.00	Per Booklet
Per booklet Pre-paid tickets must be used for single resident trips				
Resident Car/Utilities	$0.91	$0.09	$1.00	1 pre-paid ticket, per trip
Single trip 1 pre-paid ticket, handed to ferry operator				
Resident Caravans/Trailers	$0.91	$0.09	$1.00	1 pre-paid ticket, per trip
Extra charge per trip 1 pre-paid ticket, handed to ferry operator				
Resident Trucks > 4t GVM approx. 2t payload	$2.73	$0.27	$3.00	3 pre-paid tickets, per trip
Single trip 3 pre-paid tickets, handed to ferry operator				
Resident Semi-Trailer, Dog-Trailer, Articulated Vehicle	$3.64	$0.36	$4.00	4 pre-paid tickets, per trip
Single trip 4 pre-paid tickets, handed to ferry operator				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Resident [continued]

Resident Motorcycles	$0.45	$0.05	$0.50	1/2 pre-paid ticket, per trip
Single trip 1/2 pre-paid ticket, handed to ferry operator				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Financial Management

Certificates

Section 603 Certificate	$93.00	$0.00	$93.00	Each
This is a statutory charge determined yearly by the Office of Local Government				
Urgency Fee Section 603 Certificate	$90.00	$0.00	$90.00	Each
Fee to issue Section 603 Certificate on the spot - in addition to the normal Section 603 certificate fee				

Rate Information

Rate Information – Per hour	$67.77	$0.00	$67.77	Per 1 Hour
Minimum Charge 1 hour				
Copies of Rates & Water Notices – current notice and previous financial year			No Charge	
Copies of Rates & Water Notices – all notices earlier than current notice or previous financial year	$11.10	$0.00	$11.10	Each

Interest Rate on Overdue Rates & Charges

As per the rate determined by the NSW Office of Local Government

Broadwater Special Rate			6%	
General Rates			6%	
Sanctuary Springs Special Rate			6%	

Ordinary Rates

Base amount by Category

Business – Defined Urban Centres	$656.10	$0.00	$656.10	Per Annum
Business – Other	$556.10	$0.00	$556.10	Per Annum
Business – Port Macquarie CBD	$656.10	$0.00	$656.10	Per Annum
Farmland	$677.70	$0.00	$677.70	Per Annum
Residential – Defined Urban Centres	$656.10	$0.00	$656.10	Per Annum
Residential – Other	$556.10	$0.00	$556.10	Per Annum

Rate in $ by Category

Business – Defined Urban Centres			0.37510c	Per $ Valuation
Business – Other			0.30475c	Per $ Valuation
Business – Port Macquarie CBD			1.14468c CBD 0.48360c TCMP	Per $ Valuation
Farmland			0.14829c	Per $ Valuation
Residential – Defined Urban Centres			0.16371c	Per $ Valuation

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Rate in $ by Category [continued]

Residential – Other			0.15368c	Per $ Valuation
Sanctuary Springs Special Rate			0.09135c	Per $ Valuation
Broadwater Special Rate			0.04232c	Per $ Valuation

Lease or Licence Fees - Council Land

Lease or Licence Application

Administration Fee – Not elsewhere indicated – No Report to Council	$227.27	$22.73	$250.00	Each
Non-refundable Can be used for investigations / requests to lease new locations involves research / site visits / meetings. Could be deducted from lease application fee *if lease proceeds*.				
Administration Fee – Not elsewhere indicated – Report to Council	$290.91	$29.09	$320.00	Each
Non-Refundable Can be used for investigations/requests to lease new locations involves research/site visits/meetings. Could be deducted from Lease application fee if lease proceeds				
Commercial Leases and Licences up to 5 Years	$818.18	$81.82	$900.00	Each
Application and Administration Fee				
Commercial Leases and Licences over 5 Years	$1,127.27	$112.73	$1,240.00	Each
Application and Administration Fee				
Commercial – Renewal or Assignment of Lease or Licence Not Requiring Amendment	$354.55	$35.45	$390.00	Each
Application and Administration Fee				
Community Lease or Licence Application and Administration Fee	$700.00	$70.00	$770.00	Each
Application and Administration Fee				
Community Renewal or Assignment of Lease or Licence Not Requiring Amendment	$290.91	$29.09	$320.00	Each
Application and Administration Fee				
Survey Fee			At Cost	Each
Valuation Fees			At Cost	Each
Legal Fees			At Cost	Each
Advertising			At Cost	Each
Bond - Community Lease/Licence	$500.00	$0.00	$500.00	Each
Bond - Commercial Lease or Licence - Monthly Rental up to $5,000	$2,000.00	$0.00	$2,000.00	Each
Bond - Commercial Lease or Licence - Monthly Rental $5,001 and Over	$5,000.00	$0.00	$5,000.00	Each
Interest on Overdue Rent on a Lease or Licence or Approval			6%	

Lease or Licence Rental

Commercial Lease or Licence			Set by market valuation	Each
Community lease or licence	$545.45	$54.55	$600.00	Per Annum
Agistment			Set by market valuation	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Outdoor Dining and Outdoor Trading Approvals on Council Roads and Footpaths

Application and Administration Fee	$400.00	$0.00	$400.00	Each
Non-refundable				
Rental for Outdoor Dining – Port Macquarie CBD - per sqm	$150.00	$0.00	$150.00	Per m2/ Annum
Rental for Outdoor Dining – Non Port Macquarie CBD - per sqm	$65.00	$0.00	$65.00	Per m2/ Annum
Wauchope, Lake Cathie, Lighthouse Beach, Laurieton, Bonny Hills, etc				
Rental for Outdoor Dining – Villages - per sqm	$42.00	$0.00	$42.00	Per m2/ Annum
Telegraph Point, Beechwood, etc				
Footpath Bond	$500 Bond or one (1) month's rental whichever is the greater			Each

Statutory Property Fees

Property Management

Administration Fee – Sales of land with a value of between $0 and $20,000	$545.45	$54.55	$600.00	Each
Administration Fee – Sales of land with a value of between $20,001 and $100,000	$1,036.36	$103.64	$1,140.00	Each
Non-refundable				
Administration Fee – Sale of land with a value of over $100,000	$1,536.36	$153.64	$1,690.00	Each
Non-refundable Based on administration time to co-ordinate, report etc				
Administration Fee – Not elsewhere indicated	$227.27	$22.73	$250.00	Each
No report to Council, Non-refundable				
Administration Fee – Not elsewhere indicated	$318.18	$31.82	$350.00	Each
Report to Council, Non-refundable				
Investigation Fee, Search Fee	$363.64	$36.36	$400.00	Each
Sale of Council Owned Land			At Cost	Each
Should the sale be undertaken following a reclassification of the land which was funded by the applicant, no additional investigation and administration fees will be charged. Should Council instigate the sale of the lot, no investigation, administration, valuation, survey or legal fees will be charged. Should the purchaser engage any external parties this will be at the purchaser's cost.				
Survey, Valuation, Legal			At Cost	Each

Statutory Property Transactions

Hourly Rate for Statutory Property Transactions and Advice	$145.45	$14.55	$160.00	Per Hour
Non-refundable For transactions including road closures, easements, land transfers, boundary adjustments etc where not covered by an existing fee				

Naming & Renaming of Roads and Reserves

Naming / Renaming Council Public Road / Reserve	$800.00	$0.00	$800.00	Each
Application Fee - Non-refundable				
Naming / Renaming of a Private Road	$900.00	$0.00	$900.00	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Naming & Renaming of Roads and Reserves [continued]

Naming / Renaming of a Crown Reserve	$990.00	$0.00	$990.00	Each
Application Fee - non-refundable				

Road Closing Application Fees

Council Road Closure – Investigation Fee	$700.00	$0.00	$700.00	Each
Non-refundable This fee will be deducted from the Administration Fee if road closure proceeds.				
Council Road Closure Stage 1 – Administration Fee	$1,500.00	$0.00	$1,500.00	Each
Non-refundable				
Council Road Closure Stage 2 – Administration Fee	$2,000.00	$0.00	$2,000.00	Each
Non-refundable				
Survey, Valuation, Legal			At Cost	Each
Fees to Other Authorities, Government Departments			At Cost	Each
Non-refundable				

Covenants and Easements

Extinguishment / Variation to Restrictive Covenant			At Cost	Each
Non-refundable				
Requests for New / Variation to Easements			At Cost	Each
Non-refundable				
Survey, Valuation, Legal			At Cost	Each
Fees to Other Authorities, Government Departments			At Cost	Each
Non-refundable				

Land Register

Land Register Extract – Multiple Properties	$110.00	$0.00	$110.00	Each

Administrative Fees

Credit Card Surcharge			0.5%	Per Transaction
Cheque Dishonour Administration Fee	$38.00	$0.00	$38.00	Each
Direct Debit Dishonour Administration Fee	$28.00	$0.00	$28.00	Each
Fee for Bank Trace on Unidentified Payment	$37.00	$0.00	$37.00	Each

Document Sales

Other Documents

Refer Appendix 1

Reports & Studies

Refer Appendix 1

Various Reports & Studies	Calculated according to printing and / or photocopying costs			Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Government Information (Public Access) Act 2009 (GIPA)

Subpoena to produce documents

Access to Records

Personal Records

Application Fee	$30.00	$0.00	$30.00	Each
Processing Charge – hourly rate	$30.00	$0.00	$30.00	Per Hour
after first 20 hours				
Internal Review Fee	$40.00	$0.00	$40.00	Each

Formal Applications - Non Personal Records

Application Fee	$30.00	$0.00	$30.00	Each
Processing Charge – hourly rate	$30.00	$0.00	$30.00	Per Hour
First hour free A 50% reduction in fees may apply to the processing charge for customers suffering financial hardship or of special benefit to the public generally				
Internal Review Fee	$40.00	$0.00	$40.00	Each

Informal and all other Applications

Application Fee			No Charge	
Processing Charge – hourly rate			No Charge	

Adjoining Owners

Application for Adjoining Owners Details	$18.00	$0.00	$18.00	Each

Subpoenas - Conduct Money

Where Council is not a party to the proceedings

Subpoena to produce documents

Conduct Money	$72.90	$0.00	$72.90	Each
Conduct Money for subpoenas served under seven (7) days	$146.50	$0.00	$146.50	Each
Searching and compiling documents – per 15 mins	$24.00	$0.00	$24.00	1/4 hour
Per 1/4 hour of part thereof. Plus copying, printing, postage or courier charges				

Subpoena to attend court

Conduct money where production required at a Court of tribunal	$76.00	$0.00	$76.00	Each
Staff attendance and travel time – Hourly rate			At Cost	Per Hour
Travel, accommodation and meal expenses			At Cost	

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Library

Hire of Rooms

Access Fee - Outside Library Hours

Applies to Both Rooms	Cost recovery - set by security company			Each

Meeting Room

Commercial Organisations	$18.18	$1.82	$20.00	Per Hour
Hastings Schools & Community Organisations	$9.09	$0.91	$10.00	Per Hour
Library / Council			No Charge	Each

Other Library Charges

Computer Bookings

Library Members			No Charge	Per Hour
Visitors			No Charge	Per Hour

Photocopying

Coin Slot Operation

Colour Copies	$0.91	$0.09	$1.00	Per Page
A4 & B4 page	$0.18	$0.02	$0.20	Per Page
A3 page	$0.45	$0.05	$0.50	Per Page

Other

3D Printer – Prints	$0.91	$0.09	$1.00	per hour
Canvas Library Bags	$1.82	$0.18	$2.00	each
Inter-Library Loans – Application	$13.64	$1.36	$15.00	Each
Payable on application				
Inter-Library Loans – Urgent		Cost Recovery + $12.00		Each
Sent within 24 hours				
Fine at Account Stage	$0.00	$0.00	$0.00	Per Item
After 2nd notice				
Visitors Charges – Temporary Membership (20 items)	$10.00	$0.00	$10.00	Each
Lost or Damaged Books Beyond Repair			Cost of the Item	Each
Replacement of Lost Cards	$2.60	$0.00	$2.60	Each
Sale of Flash Drives	$9.09	$0.91	$10.00	Each
Headphones	$3.64	$0.36	$4.00	Each
Commercial Reference Service	$72.73	$7.27	$80.00	Per Hour or Part Thereof

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Natural Resource Management				
Tree Management (Private Land)				
Application for permit to remove or prune trees	$95.00	$0.00	$95.00	Per Application
1 - 5 trees				
Application for permit to remove or prune trees – accompanied by qualified Arborist's report	$42.00	$0.00	$42.00	Per Application
Application for permit to remove or prune trees in conjunction with erection of a building	$116.00	$0.00	$116.00	Per Application
Combination Tree Pruning / Removal				
Compensatory Tree Offset Planting – Residential Zones	$31.00	$0.00	$31.00	Per Tree
Tree replacement on public lands				
Compensatory Tree Offset Planting – Other Zones	Based on cost evaluation for trees identified for removal			Per Tree
Tree replacement on public lands				
Certificates				
Weed Control Notices / Expenses Certificate	$200.00	$0.00	$200.00	As per statutory scale of fees
Under Schedule 7 S28(2) of the Biosecurity Act 2015				
Biosecurity Re-inspection	$150.00	$0.00	$150.00	As per statutory scale of fees
(Statutory Cl 104(2)(3) Biosecurity Act)				
Biosecurity Works - Private Land			Cost + 10%	As per statutory scale of fees
(Cost recovery order - Biosecurity Act)				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Private Works

Refer to Appendix 4

General Fund

Emergency Works

Emergency Works			Actual Costs + 25%	

Private Works (pre-paid)

Up to $20,000			Quotation + 18%	
$20,000 – $50,000			Quotation + 12%	
$50,000 & above			Quotation + 6%	

Government Department & Other Local Government Instrumentalities

Up to $20,000			Quotation + 18%	
$20,000 – $50,000			Quotation + 12%	
$50,000 & above			Quotation + 6%	

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Roads, Bridges & Transport

Applications for Work, Activities and Events within the Public Road Reserve (NSW Roads Act 1993)

Events within the Hay Street Forecourt and Town Square Road Reserves

Application under NSW Roads Act

Hay Street Forecourt Bollard Key Deposit	$50.00	$0.00	$50.00	Per Application
Deposit for the use of the Bollard Key held by Community Infrastructure Planning & Design Group. The deposit will be refunded on return of the key.				
Event - Hay Street Forecourt Road Reserve - Usage Fee - General Use	$182.73	$18.27	$201.00	Per Day
Event - Hay Street Forecourt Road Reserve - Usage Fee - Commercial Use	$440.91	$44.09	$485.00	Per Day
Event - Hay Street Forecourt Road Reserve - Usage Fee - Charitable			No charge	Per Day
Event - Town Square Road Reserve - Usage Fee - No Closure or Quarter Use - General Use	$182.73	$18.27	$201.00	Per Day
Event - Town Square Road Reserve - Usage Fee - Half Closure - General Use	$200.00	$20.00	$220.00	Per Day
Event - Town Square Road Reserve - Usage Fee - Full Closure - General Use	$210.00	$21.00	$231.00	Per Day
Event - Town Square Road Reserve - Usage Fee - No Closure or Quarter Closure - Commercial Use	$440.91	$44.09	$485.00	Per Day
Event - Town Square Road Reserve - Usage Fee - Half Closure - Commercial Use	$485.45	$48.55	$534.00	Per Day
Event - Town Square Road Reserve - Usage Fee - Full Closure - Commercial Use	$509.09	$50.91	$560.00	Per Day
Event - Town Square Road Reserve - Usage Fee - No Closure or Quarter Closure - Charitable			No charge	Per Day
Event - Town Square Road Reserve - Usage Fee - Half Closure - Charitable			No charge	Per Day
Event - Town Square Road Reserve - Usage Fee - Full Closure - Charitable			No charge	Per Day
Occupation Bond - Hay Street Forecourt or Town Square Road Reserve	$0 - $2,000 determined according to event			Per Event

REF for Works within Council Public Road

Section 138 - Cattle Grid/Gates within a Public Road

Application Fee, Pre-Approval Inspection Fee and Post-Approval Inspection Fee	$530.00	$0.00	$530.00	Per Application
Removal of Cattle Grid or Gate			At cost	

Traffic Management

Refer Appendix 8

Application Fees

Application fee	$203.00	$0.00	$203.00	Each
All Occupancies Application fee is the minimum fee payable, plus any relevant Occupancy Fees listed below.				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Occupancy Fees				
Minimum 1 Day				
Footpath / Nature Strip (other than for Vehicle Crossing)	$2.70	$0.00	$2.70	Per Metre Per Day
Non residential zone Minimum 6 metres				
Parking Lane – Residential Zone (other than Vehicle Crossing)	$2.70	$0.00	$2.70	Per Metre Per Day
Location with no parking restrictions Minimum 6 metres				
Parking Lane – Residential Zone (other than Vehicle Crossing)	$2.70	$0.00	$2.70	Per Metre Per Day
Location with parking restrictions Minimum 6 metres				
Parking Lane – Industrial and CBD areas	$3.00	$0.00	$3.00	Per Metre Per Day
Location with no parking restrictions (less than 7 days) Minimum 6 metres				
Parking Lane – Industrial and CBD areas	$2.75	$0.00	$2.75	Per Metre Per Day
Location with no parking restrictions (8 days or more) Minimum 6 metres				
Parking Lane – Industrial and CBD areas	$5.20	$0.00	$5.20	Per Metre Per Day
Location with parking restriction Minimum 6 metres				
Trafficable Lane	$11.10	$0.00	$11.10	Per Metre Per Day
Minimum 6 metres				
Security Bonds				
Bond Administration Fee - Traffic Management security bonds	$203.00	$0.00	$203.00	Per Bond
Applicable to all bonds				
Bond - Plant and Equipment (CBD)	$2,000.00	$0.00	$2,000.00	Per Application
For plant and equipment occupancy within the road reserve E.g. standing plant, cranes, skip bins, concrete pumps, etc				
Bond - Works on Road Reserve - CBD areas	$10,000.00	$0.00	$10,000.00	Per Application
Where works require use of heavy plant and equipment or scaffolding within the road reserve				
Bond - Works within Road Reserve – Location other than CBD	$2,000.00	$0.00	$2,000.00	Per Application
Where works require use of heavy plant and equipment or scaffolding within the road reserve outside of the CBD area				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Security Bonds [continued]				
Bond - Large events, and large events within Hay Street Forecourt and Town Square areas	$2,000.00	$0.00	$2,000.00	Per Application
This bond may be applied where a bump in and out requires the use of large vehicles/fork lifts etc. and/or where there is a possibility of Council assets being damaged				
Electric Vehicle (EV) Recharging				
Electric Vehicle Recharge Rate - 1	$0.27	$0.03	$0.30	Per kWh
Electric Vehicle Recharge Rate - 2	$0.36	$0.04	$0.40	Per kWh
Electric Vehicle Recharge Rate - 3	$0.45	$0.05	$0.50	Per kWh
Electric Vehicle Recharge Idle Fee	$0.09	$0.01	$0.10	Per Minute
This is when EVs stay past being fully charged.				
Street Banner Poles				
Street Banner Poles - Banner Change Over Fee	$75.00	$0.00	$75.00	per banner
Directions Signage				
Community, Service & Tourism Signage				
Application and Sign Fee for New Community, Service and Tourism Signage				
Application Fee (including one sign)	$250.00	$25.00	$275.00	Per Application
Includes Application Fee, production, supply and installation of one sign				
Application Fee (including two or three signs)	$454.55	$45.45	$500.00	Per Application
Includes Application Fee, production, supply and installation of two or three signs				
Private Works - Restoration of Road Openings in Public Roads Maintained by Council				
Refer to Appendix 5				
Restoration of Road Openings up to 10m2				
Application Administration Fee – Restoration of Damaged Assets	$526.00	$0.00	$526.00	Per Application
Fees relating to internal costs incurred by Council including inspection of works and organisation of Council staff to repair damage to Council's Transport and Stormwater network infrastructure and assets.				
Type of Road Pavement				
Asphaltic concrete with cement concrete base	$447.00	$0.00	$447.00	Per m2
Tar and bitumous surfaces on all classes of base other than cement concrete	$165.00	$0.00	$165.00	Per m2
Earth and gravel, waterbound macadam and all other classes of unsealed pavement or shoulders	$70.00	$0.00	$70.00	Per m2

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Kerbing, Guttering Construction

Contribution from land owners for Kerb & Guttering

The actual charge shall be 50% of the actual cost. The charge listed shall be the maximum charge applied to a landowner.

Frontage	$215.00	$0.00	$215.00	Per Lineal Metre
Side and/or Rear	$107.00	$0.00	$107.00	Per Lineal Metre

Street Stalls

Street Stalls			No charge	Per Day

Management and Investigation of Street Lighting Glare Issue

Application Fee	$184.55	$18.45	$203.00	Each
For preliminary assessment and review of street lighting glare shield option				
Approved Essential Energy Glare Shield Installation	$509.09	$50.91	$560.00	Each
This is a third party charge - Essential Energy tariff (approx $506.56) + 10%				
Detailed Street Lighting Design Fee	$1,818.18	$181.82	$2,000.00	Each
Required for V category lighting on high traffic volume (collector/sub arterial/arterial) roads or high risk (due to reduced light levels) areas needing assessment. Accrediated electrical/lighting design consultant to prepare a design, construction plan, including Essential Energy authorisation costs.				
New Ilumanire (Light) as per Design			Essential Energy charge + 10%	Each
Note this is where no approved glare shield is applicable.				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Sewerage Services

Interest Rate

Interest Rate on overdue rates & charges

Sewer Annual Charges			6%	
As per the rate determined by the Division of Local Government				

Wastewater Annual Charges & Usage Fees

Section 501, 502 & 608 Local Government Act, 1993

Annual Charges

Connected or available other than churches and halls	$983.50	$0.00	$983.50	Per Annum
Non Rateable – Section 555 churches & halls	$631.20	$0.00	$631.20	Per Annum
Non Rateable – Section 555 Other than churches and halls	$783.00	$0.00	$783.00	Per Annum
Non Rateable – Section 556	$983.50	$0.00	$983.50	Per Annum
Unconnected – Section 548A	$631.20	$0.00	$631.20	Per Annum
Pressure Sewer	$953.50	$0.00	$953.50	Per Annum

Usage Fees

Caravan Parks, Retirement Homes, Motels, Clubs, Hotels, Schools & Backpackers Hostels, Flats, Granny Flats, Secondary Dwellings, Multi Dwelling Housing, Dual Occupancy (where not on separate sewer connections), Major Regional Shopping Centres	$1.45	$0.00	$1.45	C per kl

Approvals Under Section 68 Local Government Act, 1993

Refer also to Local Government (Approvals) Regulation 1999.

Disposal Charge

Human Waste Disposal - Pans & Effluent	$2.64	$0.00	$2.64	Per kl
Human Waste Disposal - Sludge (Septic)	$28.00	$0.00	$28.00	Per kl

Trade Waste Charges

Refer also Policy T2

Annual Charge

Annual Charge - Deemed to be Approved Activities	$51.00	$0.00	$51.00	Each
Pending annual inspection requirements.				
Annual Inspection Charge - Category 1	$103.10	$0.00	$103.10	Each
Annual Inspection Charge - Category 2	$206.20	$0.00	$206.20	Each
Annual Inspection Charge - Category 3	$651.00	$0.00	$651.00	Each
Annual Charge - Ship-to-Shore Pump Out Facility	$96.91	$0.00	$96.91	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Excess Charges

pH coefficient	$0.53	$0.00	$0.53	Per kL
pH coefficient charges are used to determine the charging rate when the pH is outside of the approved range.				
Excess Charges: Cadmium	$28.87	$0.00	$28.87	Per kg
Excess Charges: Chromium	$28.87	$0.00	$28.87	Per kg
Excess Charges: Copper	$17.73	$0.00	$17.73	Per kg
Excess Charges: Cyanide	$87.64	$0.00	$87.64	Per kg
Excess Charges: Fluoride	$4.33	$0.00	$4.33	Per kg
Excess Charges: Lead	$43.30	$0.00	$43.30	Per kg
Excess Charges: Methylene Blue Active Substances (MBAS)	$0.88	$0.00	$0.88	Per kg
Excess Charges: Nickel	$28.87	$0.00	$28.87	Per kg
Excess Charges: Petroleum Hydrocarbons	$2.94	$0.00	$2.94	Per kg
Excess Charges: Biochemical Oxygen Demand (BOD)	$0.88	$0.00	$0.88	Per kg
Excess Charges: Total Suspended Solids (TSS)	$1.13	$0.00	$1.13	Per kg
Excess Charges: Total Oil & Grease	$1.60	$0.00	$1.60	Per kg
Excess Charges: Ammonia (as Nitrogen)	$2.58	$0.00	$2.58	Per kg
Excess Charges: Nitrogen (Total Kjedahl Nitrogen less Ammonia) as N	$0.88	$0.00	$0.88	Per kg
Excess Charges: Phosphorus (Total P)	$1.60	$0.00	$1.60	Per kg
Excess Charges: Total Dissolved Solids (TDS)	$0.26	$0.00	$0.26	Per kg
Excess Charges: Zinc	$17.73	$0.00	$17.73	Per kg
Excess Charges: Sulphate (SO4)	$0.41	$0.00	$0.41	Per kg

Miscellaneous

Re-inspection Fee	$114.00	$0.00	$114.00	Each
Trade Waste Application Requiring State Government Concurrence	$620.00	$0.00	$620.00	Each
Trade Waste Application Not Requiring State Government Concurrence	$340.00	$0.00	$340.00	Each
Usage Charge - Category 1 with Appropriate Pre-Treatment	$0.00	$0.00	$0.00	Per kL
Usage Charge - Category 1 without Appropriate Pre-Treatment	$1.96	$0.00	$1.96	Per kL
Usage Charge - Category 2 with Appropriate Pre-Treatment	$1.96	$0.00	$1.96	Per kL
Usage Charge - Category 2 without Appropriate Pre-Treatment	$17.73	$0.00	$17.73	Per kL
Waste Disposal Charge - Ship-to-Shore Pump Out Facility	$2.26	$0.00	$2.26	Per kL

Private Works - Sewer Fund

Emergency Works

Emergency Works	Actual Costs + 25%	

Private Works (pre-paid)

Up to $20,000	Quotation + 18%	
$20,000 – $50,000	Quotation + 12%	
$50,000 & above	Quotation + 6%	

Government Department & Other Local Government Instrumentalities

Up to $20,000	Quotation + 18%	
$20,000 – $50,000	Quotation + 12%	

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Government Department & Other Local Government Instrumentalities [continued]

$50,000 & above			Quotation + 6%	

Miscellaneous Sewerage Fees and Charges

Sewerage Pumping Station Commissioning	$394.00	$0.00	$394.00	Per pump station
Effluent Reuse	$0.16	$0.00	$0.16	Per kl
Not recycled quality				
Camera investigation – of sewer drainage	$203.00	$0.00	$203.00	Per Hour
Minimum 2 Hours				
Sewer Main Pressure Testing	$155.00	$0.00	$155.00	Per Hour
Hourly rate for all time spent setting up and pressure testing main.				
Sewer Junction Location – Mailed	$41.00	$0.00	$41.00	Each
Sewer Junction Location – Letter to Customer Advising not Available	$41.00	$0.00	$41.00	Each
Sewer Junction Location – Expedition Charge – Response Required for 24 Hour Pick Up	$55.00	$0.00	$55.00	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Sports & Recreation

Beach & Boating

Beach Driving Permit – 4WD Vehicles – Visitor	$36.00	$0.00	$36.00	Each
Beach Driving Permit Yearly – 4WD Vehicles	$72.00	$0.00	$72.00	Per Annum
Beach Driving Permit – 4WD Vehicles – Pensioner	$36.00	$0.00	$36.00	Per Annum
Use of Wharves by Commercial Operators	$20.00	$2.00	$22.00	Per Day

Commercial Activities on Council Managed Land

Parks, Reserves, Sports Fields and Beaches

New Application Fee for 12 Month Licence	$160.00	$0.00	$160.00	Per Annum
New Application Fee for Licence up to 3 Years	$480.00	$0.00	$480.00	Per Applicatio n
Application Renewal Fee for 12 month Licence	$85.00	$0.00	$85.00	Per Annum
Application Renewal Fee for Licence up to 3 Years	$265.00	$0.00	$265.00	Per Applicaito n
Temporary Licence (up to 2 nominated locations)	$500.00	$0.00	$500.00	Per Annum
Temporary Licence (Rent per additional location per annum)	$120.00	$0.00	$120.00	Per Additional Location
Applies if the applicant does not pay a business rate directly related to the Temporary Licence activity				
Temporary Licence (Rent per additional location per annum)	$60.00	$0.00	$60.00	Per Additional Location
Applies if the applicant pays a business rate directly related to the Temporary Licence activity				
Amendment to Temporary Licence Application	$120.00	$0.00	$120.00	Per Applicatio n

Sporting Complexes

Camden Haven District Sport & Recreation Management Committee

Ground Levy

Ground Fee - Little Athletics	$110.91	$11.09	$122.00	Per Annum
Ground Fee - General	$213.64	$21.36	$235.00	Per Annum
Ground Fee - Netball	$145.45	$14.55	$160.00	Per Annum
Tennis	$145.45	$14.55	$160.00	Per Annum

Lights

Fields	$6.36	$0.64	$7.00	Per Hour

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Lights [continued]				
Oval	$23.64	$2.36	$26.00	Per Hour
Canteen Fee				
Outside groups	$25.45	$2.55	$28.00	Per Day
Plus Bond				
Outside groups – Bond	$65.00	$0.00	$65.00	Each
Refundable if left clean and undamaged				
Casual users – Per Day	$7.27	$0.73	$8.00	Per Day
Casual users – Per Season	$59.09	$5.91	$65.00	Per Season
Lank Bain Sporting Complex				
Ground Fee - Group 2 Competition Matches	$1,100.00	$110.00	$1,210.00	Per Year
Ground Fee - Hastings League Club Use – Field 1	$663.64	$66.36	$730.00	Per Year
Ground Fee - Hastings League Club Use – Field 2	$381.82	$38.18	$420.00	Per Year
Ground Fee - General	$281.82	$28.18	$310.00	Per Year
Ground Fee - Hastings League Controlled Fixtures	$110.00	$11.00	$121.00	Per Day
Lighting	$6.36	$0.64	$7.00	Per Pole Per Hour
Other Sporting Fields				
Lighting	$6.36	$0.64	$7.00	Per Pole Per Hour
Amenity Use Casual – 1 canteen + 2 changerooms	$42.73	$4.27	$47.00	Per Day
Amenity Use Casual – 1 canteen + 2 changerooms – 4 hours	$20.91	$2.09	$23.00	Half Day
Amenity Use Seasonal	$454.55	$45.45	$500.00	
Lighting Callout Fee (User Error)	$63.64	$6.36	$70.00	Each
Ground Fee – Commercial	$418.18	$41.82	$460.00	Per Day
Ground Fee – Commercial	$86.36	$8.64	$95.00	Per Hour
Unlock/Lock Facilities Fee	$61.82	$6.18	$68.00	Each
Illegal Use - No Allocation - First Offence	$227.27	$22.73	$250.00	Each
Illegal Use - No Allocation - Second Offence	$545.45	$54.55	$600.00	Each

Parks & Reserves

Circuses, Carnivals & Major Events

Ground Fee - Non Holidays

Performance Days	$418.18	$41.82	$460.00	Per Day
Bump in/Bump out	$368.18	$36.82	$405.00	Per Day

Ground Hire Fees - School & Public Holidays

Performance Days	$577.27	$57.73	$635.00	Per Day
Bump in/Bump out	$463.64	$46.36	$510.00	Per Day

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Bonds				
Performance Bond	$6,000.00	$0.00	$6,000.00	Each
Power				
Power Use				
At Cost			At Cost	Per Day
Power - Access Fee				
Single Phase	$39.09	$3.91	$43.00	Per Day/ Per Outlet
Three Phase	$78.18	$7.82	$86.00	Per Day/ Per Outlet
General Use				
Application for Private Ceremony	$116.36	$11.64	$128.00	Per Application
2 hours maximum				
Ground Fee – General Use	$172.73	$17.27	$190.00	Per Day
Ground Fee – Commercial Use	$418.18	$41.82	$460.00	Per Day
Ground Fee – Charitable			No Charge	Per Day
Performance Bond	$2,000 - $6,000		Determined according to event	Per Event
Application to Stage an Event – All Applicants	$128.00	$0.00	$128.00	Per Application
Application for Filming on Public Lands	$60.00	$0.00	$60.00	Per Application
Access of Reserve for Private Works – Performance Bond	$2,000.00	$0.00	$2,000.00	Per Application
Electrical Call Out Fee			At Cost	Per Hour
Traffic Bollards/Cones - Security Bond	$200.00	$0.00	$200.00	Per Event
Hand Sanitiser Event Bollards (up to 4) - Security Bond	$400.00	$0.00	$400.00	Per Event
Stadiums				
Port Macquarie Indoor Stadium				
Stadium Hire Costs				
Monthly Ticket				
Badminton N/A	$24.09	$2.41	$26.50	Each
Casual Play				
Basketball, Volleyball, Futsal, Netball, Other	$3.18	$0.32	$3.50	Each / Per Hour
Badminton	$7.73	$0.77	$8.50	Each / Per Hour

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Casual Play *[continued]*				
Badminton – Seniors	$7.73	$0.77	$8.50	Each / Per Hour
Equipment Hire				
Balls & Racquets	$4.09	$0.41	$4.50	Each
Shuttles	$1.82	$0.18	$2.00	Each
Court Hire				
Local Clubs and Associations Peak Time				
Badminton	$20.00	$2.00	$22.00	Per Hour
Basketball, Volleyball, Soccer (Indoor), Netball	$43.64	$4.36	$48.00	Per Hour
Local Clubs and Associations Off Peak Times				
Badminton	$19.55	$1.95	$21.50	Per Hour
Basketball, Volleyball, Soccer (Indoor), Netball	$33.64	$3.36	$37.00	Per Hour
Other Groups				
Badminton	$24.09	$2.41	$26.50	Per Hour
Basketball, Volleyball, Soccer (Indoor), Netball	$48.18	$4.82	$53.00	Per Hour
Hire of Stadium				
Cleaning				
Extra Cleaning	$29.09	$2.91	$32.00	Per Hour
Inclusive				
6 Courts	$3,118.18	$311.82	$3,430.00	Per Day
3 Courts	$1,736.36	$173.64	$1,910.00	Per Day
Restricted				
6 Courts	$290.91	$29.09	$320.00	Per Hour
3 Courts	$154.55	$15.45	$170.00	Per Hour
Schools				
Supervision Required	$5.00	$0.50	$5.50	Each
Supervision NOT Required	$4.09	$0.41	$4.50	Each
School Holiday Program				
8.30am to 12.30pm	$19.09	$1.91	$21.00	Per Half Day
8.30am to 5pm – Including morning tea	$29.09	$2.91	$32.00	Per Session
After School Care				
Per 12 children				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
After School Care *[continued]*				
On Site	$57.73	$5.77	$63.50	Per Hour
Multi Sport Competition				
Nomination	$145.45	$14.55	$160.00	Per Team
18 Weeks				
Plus Weekly Game Fee	$52.73	$5.27	$58.00	Per Team
18 Weeks				
Volleyball Competition				
Nomination	$96.36	$9.64	$106.00	Per Team
Plus Weekly Game Fee	$43.18	$4.32	$47.50	Per Team
Ultimate Disc Competition				
Nomination	$96.36	$9.64	$106.00	Per Team
plus Weekly Game Fee	$43.18	$4.32	$47.50	Per Team
Mixed Netball/Fast 5 Competition				
Nomination	$38.64	$3.86	$42.50	Per Team
18 Weeks				
plus Weekly Game Fee	$38.64	$3.86	$42.50	Per Team
18 Weeks				
Birthday Parties				
Supervised 2 hour booking	$145.45	$14.55	$160.00	Per 2 hour booking
Up to 20 children				
Unsupervised (private) 2 hours	$96.36	$9.64	$106.00	Per 2 hour booking
Up to 20 children				
Meeting Rooms				
Room 1	$24.09	$2.41	$26.50	Per Hour
Room 2	$14.55	$1.45	$16.00	Per Hour
Port Macquarie Regional Sports Stadium				
Special Event / Social			10% gate takings	
Charity (on application)	$86.36	$8.64	$95.00	Per Day
Junior Sporting Groups	$122.73	$12.27	$135.00	Per Use
Hastings League	$122.73	$12.27	$135.00	Per Use
Group 2 / 3 Rugby League	$236.36	$23.64	$260.00	Per Use
Casual Users	$436.36	$43.64	$480.00	Per Day
Lighting Fields 1 and 2	$40.91	$4.09	$45.00	Per Field
Lighting Field 3	$36.36	$3.64	$40.00	Per Field

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Refundable Bonds and Deposits

Cleaning			$500-$5,000	Each
Ground damage	$2,000 - $6,000 Determined according to event			Each
Property Loss			$500-$5,000	Each
Removal of rubbish			$500-$5,000	Each
Structural damage			$500-$5,000	Each
Regular users – Annual Bond	$800.00	$0.00	$800.00	Each
Regular users – Key Deposits	$70.00	$0.00	$70.00	Each
Regular users – Schools/Charity	$29.00	$0.00	$29.00	Each
Refund Subject to Application Council reserves the right to deduct all cleaning costs				

Wauchope Indoor Stadium

Main Stadium (all courts)

Commercial, private or other	$45.45	$4.55	$50.00	Per Hour
Not for profit, sporting groups, community groups	$23.64	$2.36	$26.00	Per Hour
Annual Fee - Not for profit, sporting groups, community groups	$1,090.91	$109.09	$1,200.00	Per Annum

Downstairs Studio

Commercial, private or other	$15.36	$1.54	$16.90	Per Hour
Not for profit, sporting groups, community groups	$7.73	$0.77	$8.50	Per Hour

Upstairs Studio

Commercial, private or other	$0.00	$0.00	$0.00	Per Hour
Not for profit, sporting groups, community groups	$0.00	$0.00	$0.00	Per Hour

Whole Stadium

Non sporting

Per Hour	$109.09	$10.91	$120.00	Per Hour
Per Day	$863.64	$86.36	$950.00	Per Day

Refundable Bonds and Deposits

Performance Bond	$2,000 minimum determined according to event			Per Event
Cleaning			$500-$5,000	Each
Regular users – Key Deposits	$70.00	$0.00	$70.00	Each

Swimming Pools

Kendall, Laurieton and Wauchope

Spectator Admission	$1.64	$0.16	$1.80	Each
General Admission	$4.18	$0.42	$4.60	Each
Concession Admission	$3.64	$0.36	$4.00	Each
Book of 20 Tickets	$71.36	$7.14	$78.50	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Kendall, Laurieton and Wauchope [continued]

Book of 50 Tickets	$154.55	$15.45	$170.00	Each
School Groups	$3.82	$0.38	$4.20	Per Person
Teachers and carers free. No lane hire				
School Carnivals	$4.18	$0.42	$4.60	Per Person
Teachers and carers free. No lane hire				
Daycare and Disability Groups	$4.18	$0.42	$4.60	Per Person
Carers free. No lane hire				
Swim Club	$4.18	$0.42	$4.60	Per Person
No Lane Hire Fees				
Lane Hire	$30.00	$3.00	$33.00	Per Hour/ per 50 metres of lane space
Per 50 Metres of Lane Space - Per Hour				

Port Macquarie

Spectator Admission	$1.64	$0.16	$1.80	Each
General Admission	$4.64	$0.46	$5.10	Each
Concession Admission	$4.09	$0.41	$4.50	Each
Book of 20 Tickets	$78.18	$7.82	$86.00	Each
Book of 50 Tickets	$181.82	$18.18	$200.00	Each
School Groups	$4.27	$0.43	$4.70	Per Person
Teachers and carer free. No lane hire				
School Carnivals	$4.64	$0.46	$5.10	Per Person
Teachers and carers free. No lane hire				
Daycare and Disability Groups	$4.64	$0.46	$5.10	Per Person
Carers Free. No lane hire				
Swim Club	$4.64	$0.46	$5.10	Per Person
No lane hire fees				
Masters Swim Club	$5.91	$0.59	$6.50	Per Person
Out of hours. No lane hire fees.				
Lane Hire – 1x lane of 50m pool	$30.00	$3.00	$33.00	Per Hour/ per 50 metres of lane space
Per hour, per 50 metres of lane space				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Stormwater & Drainage

Interest Rate

Interest Rate on overdue rates & charges

Stormwater Management Annual Charge			6%	
As per the rate determined by the Division of Local Government				

Annual Stormwater Charge

Section 496A of Local Government Act, 1993

Business

Between 0 & 350m2	$25.00	$0.00	$25.00	Per Annum
Between 351m2 & 700m2	$50.00	$0.00	$50.00	Per Annum
Between 701m2 & 1,000m2	$75.00	$0.00	$75.00	Per Annum
Between 1,001m2 & 1,400m2	$100.00	$0.00	$100.00	Per Annum
Between 1,401m2 & 1,750m2	$125.00	$0.00	$125.00	Per Annum
Between 1,751m2 & 2,100m2	$150.00	$0.00	$150.00	Per Annum
Between 2,101m2 & 2,450m2	$175.00	$0.00	$175.00	Per Annum
Between 2,451m2 & 2,800m2	$200.00	$0.00	$200.00	Per Annum
Between 2,801m2 & 3,200m2	$225.00	$0.00	$225.00	Per Annum
Between 3,201m2 & 3,500m2	$250.00	$0.00	$250.00	Per Annum
Between 3,501m2 & 3,850m2	$275.00	$0.00	$275.00	Per Annum
Between 3,851m2 & 4,200m2	$300.00	$0.00	$300.00	Per Annum
Between 4,201m2 & 4,600m2	$325.00	$0.00	$325.00	Per Annum
Between 4,601m2 & 4,900m2	$350.00	$0.00	$350.00	Per Annum
Between 4,901m2 & 5,200m2	$375.00	$0.00	$375.00	Per Annum
Between 5,201m2 & 5,600m2	$400.00	$0.00	$400.00	Per Annum
Between 5,601m2 & 5,950m2	$425.00	$0.00	$425.00	Per Annum
Between 5,951m2 & 6,300m2	$450.00	$0.00	$450.00	Per Annum
Between 6,301m2 & 6,600m2	$475.00	$0.00	$475.00	Per Annum
Greater than 6,600m2	$500.00	$0.00	$500.00	Per Annum

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Business Strata				
Business Strata	$12.50	$0.00	$12.50	Per Annum
Residential				
Residential	$25.00	$0.00	$25.00	Per Annum
Residential Strata				
Residential Strata	$12.50	$0.00	$12.50	Per Annum
Stormwater Asset Investigations				
Camera Investigation of Stormwater Drainage Assets	$17.73	$1.77	$19.50	Per Lineal Metre

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Strategic Landuse

Development Control Plans

Where Council has to prepare or assess

Preparation and / or review of a DCP	Fee determined by quotation based on full recovery			Estimate
Full cost recovery of external consultant fees and / or Council co-ordination / review costs				

Local Environment Plans

Where Council has to prepare or assess. Note: LEP amendments will be prioritised in accordance with Council policy and adopted strategy. There is no guarantee of the outcomes from the LEP process and fees are non-refundable.

Administrative LEP Amendments

E.g. Mapping anomalies and corrections

No Fee			No Charge	

Minor LEP Amendments and Reclassifications

No significant support studies for Council review

Minor LEP amendments and reclassifications	$13,660.00	$0.00	$13,660.00	Each
50% refundable if proposal is not supported by Council or the Gateway Review Panel				

Other LEP Amendments

E.g. where a significant support study is required

Stage 1: Lodgement and review	$17,070.00	$0.00	$17,070.00	Each
1) To be paid at the time of lodgement, 2) Charged for each party or group of parties represented separately in the planning proposal, 3) $1,000 discount on fee if pre-lodgement has been held in relation to the proposal				
Stage 2: Exhibition and finalisation	$11,380.00	$0.00	$11,380.00	Each
$10,770 up to 5Ha estimated developable area + $1,077/Ha up to 10Ha developable area + $539/Ha up to 20Ha developable area + $215/Ha over 20Ha developable area				

Council co-ordination of specialist study preparation or peer review

External consultant fees and Council co-ordination costs	Fee determined by quotation based on full recovery			Estimate

Public Hearing

Where required or requested

Full cost recovery	Fee determined by quotation based on full recovery			Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Deferred Developer Contributions

Development contributions are levied under various Contribution Plans in accordance with s7.11 of the *Environmental Planning & Assessment Act 1979.* Details of current development servicing plans and charges are available from Council's website or by contacting Council's Development Contributions Section on 6581 8686.

Development Contributions are indexed quarterly in line with movements in the CPI.

Preparation of Contributions Deferral Deed (Standard)	$500.00	$50.00	$550.00	per Deed
Variation of a Contributions Deferral Deed or associated dealings including a review of Caveator's Consent or a request to vary the deferral deed template.	Fee determined by quotation based on full Recovery. Minimum charge $250<			per Deed
Withdrawal of caveat associated with Contributions Deferral Deeds per lot created in the subdivision (Excluding lots to be dedicated to Council). Paid at the time of preparation of the Contributions Deferral Deed.	$90.91	$9.09	$100.00	per lot

Works-in-Kind Agreements

Development contributions are levied under various Contributions Plans in accordance with s7.11 of the *Environmental Planning & Assessment Act 1979*. Works-in-Kind (WIK) Agreements are used to facilitate the delivery of works as part of a Contribution Plan or of Material Public Benefit. Details of current development servicing plans and charges are available from Council's website or by contacting Council's Development Contributions Section on 6581 8686.

Preparation of a Standard Works-in-Kind Agreement	$500.00	$50.00	$550.00	Per Agreement
Preparation of Non-Standard Works-in-Kind Agreement or a Request to Vary the Standard Agreement	Fees determined by quotation based on full recovery. Minimum charge $250.			Per Agreement

Section 64 Development Servicing Plan Fees & Charges

Water Supply & Sewerage Headworks charges are levied under Development Servicing Plans prepared under the provisions of the *Water Management Act (NSW) 2000* pursuant to Section 64 of the *Local Government Act (NSW) 1993*.

Notes: Equivalent Tenement (ET) is defined as per unit cost for a standard residential 450 sqm to 2,000 sqm lot.
Fees & Charges defined as of 1 February 2021.

Development Servicing Plan for Water and Supply and Sewerage 2014

Water Supply Headworks Charge	$10,375.00	$0.00	$10,375.00	Per ET
Sewerage Services Headworks Charge	$3,936.00	$0.00	$3,936.00	Per ET

s7.11 Development Contributions Fees & Charges

Contribution charges are levied under Council's Contribution Plans prepared under the provisions of Section 7.11 of the *Environmental Planning and Assessment Act 1979.*

Notes: Equivalent Tenement (ET) is defined as per unit cost for a standard residential 450 sqm to 2,000 sqm lot.
Fees & Charges defined as of 1 February 2021.

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Port Macquarie-Hastings Administration Building Contributions Plan 2007				
All Areas	$926.00	$0.00	$926.00	Per ET
Port Macquarie-Hastings Administration Levy Contribution Plan				
All Areas			2.20%	% of s7.11 charges
Port Macquarie-Hastings Community, Cultural and Emergency Services Facilities 2005				
Port Macquarie	$4,705.00	$0.00	$4,705.00	Per ET
Innes Peninsula	$4,705.00	$0.00	$4,705.00	Per ET
Sancrox Thrumster	$5,311.00	$0.00	$5,311.00	Per ET
Wauchope	$4,819.00	$0.00	$4,819.00	Per ET
Kings Creek	$4,819.00	$0.00	$4,819.00	Per ET
Lake Cathie / Bonny Hills	$5,357.00	$0.00	$5,357.00	Per ET
Camden Haven	$4,530.00	$0.00	$4,530.00	Per ET
Rural (Not included in other areas)	$4,530.00	$0.00	$4,530.00	Per ET
Bushfire (All Areas)	$514.00	$0.00	$514.00	Per ET
Kings Creek Contribution Plan Version 2.5				
Kings Creek Area	$9,553.00	$0.00	$9,553.00	Per ET
Port Macquarie-Hastings Major Roads Contributions Plan				
Port Macquarie	$7,777.00	$0.00	$7,777.00	Per ET
Innes Peninsula (Includes Innes Peninsula Contribution Plan)	$9,581.00	$0.00	$9,581.00	Per ET
Sancrox Thrumster	$8,259.00	$0.00	$8,259.00	Per ET
Thrumster Area 13 (Includes Area 13, 14 & 15 Local Roads Plan)	$14,024.00	$0.00	$14,024.00	Per ET
Camden Haven	$8,601.00	$0.00	$8,601.00	Per ET
Camden Haven Area 15 (Includes Area 13, 14 & 15 Local Roads Plan)	$16,258.00	$0.00	$16,258.00	Per ET
Lake Cathie/Bonny Hills	$5,982.00	$0.00	$5,982.00	Per ET
Lake Cathie/Bonny Hills Area 14 (Includes Area 13, 14 & 15 Local Roads Plan)	$13,491.00	$0.00	$13,491.00	Per ET
Wauchope	$7,268.00	$0.00	$7,268.00	Per ET
Remaining Rural Areas	$5,873.00	$0.00	$5,873.00	Per ET
Regional Component	$5,873.00	$0.00	$5,873.00	Per ET
Port Macquarie-Hastings Open Space Contributions Plan 2018				
Port Macquarie	$5,730.00	$0.00	$5,730.00	Per ET
Innes Peninsula	$6,409.00	$0.00	$6,409.00	Per ET
Sancrox Thrumster	$6,784.00	$0.00	$6,784.00	Per ET
Camden Haven	$6,112.00	$0.00	$6,112.00	Per ET
Lake Cathie/Bonny Hills	$6,861.00	$0.00	$6,861.00	Per ET
Wauchope	$5,331.00	$0.00	$5,331.00	Per ET
Yippin Creek (Hastings S.94 Open Space Contribuitions Plan - Version 2.2 applies)	$5,078.00	$0.00	$5,078.00	Per ET
Remaining Rural Areas	$4,930.00	$0.00	$4,930.00	Per ET
Regional Component	$4,930.00	$0.00	$4,930.00	Per ET

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Port Macquarie-Hastings Contributions Plan 1993 (Part C - Car Parking)				
Port Macquarie	$23,176.00	$0.00	$23,176.00	Per Space
Gordon Street	$9,897.00	$0.00	$9,897.00	Per Space
Wauchope	$6,484.00	$0.00	$6,484.00	Per Space
Laurieton	$9,133.00	$0.00	$9,133.00	Per Space
North Haven	$10,839.00	$0.00	$10,839.00	Per Space
North Haven Neighbourhood Business Precinct Contribution Plan V1.2				
North Haven	$100.06	$0.00	$100.06	Per m2
Hastings River Drive Contribution Plan for Traffic Facility Works V1.2				
Hastings River Drive3(s) Area	$24.69	$0.00	$24.69	Per sqm developed for use
Hastings River Drive4(t) Area	$7.61	$0.00	$7.61	Per sqm developed for use
The Bain Dairy Contributions Plan V1.4				
Bain's Dairy Local Transport	$2,440.00	$0.00	$2,440.00	Per ET
Innes Peninsula Contributions Plan - Road Works V1.3				
Innes Peninsula Road Works	$3,708.00	$0.00	$3,708.00	Per ET
Section 94 Settlement City Precinct Roads Contributions Plan				
Settlement City Road Works	$501.00	$0.00	$501.00	Per Trip
Port Macquarie-Hastings Section 94 Local Roads Contributions Plan Areas 13, 14 and 15 2014				
Thrumster (Area 13)	$8,151.00	$0.00	$8,151.00	Per ET
Lake Cathie/Bonny Hills (Area 14)	$7,618.00	$0.00	$7,618.00	Per ET
Camden Haven (Area 15)	$10,385.00	$0.00	$10,385.00	Per ET

s7.12 Development Contributions Fees & Charges

Contribution charges are levied under Council's Contribution Plans prepared under the provisions of Section 7.12 of the *Environmental Planning and Assessment Act 1979.*

Notes: Fees & Charges defined as of 1 February 2021.

Port Maquarie-Hastings Council Section 94A Levy Contributions Plan 2007

Cost of works up to and including $100,000	Nil	% of Cost
Cost of works more than $100,000 and up to and including $200,000	0.50%	% of Cost
Cost of works more than $200,000	1.00%	% of Cost

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

The Glasshouse

Glasshouse Port Macquarie

Refer also to Conditions of Hire (available on website www.glasshouse.org.au)

Refer to Appendix 10

Performance Spaces

Full Theatre Hire (hire per performance or event)	$363.64	$36.36	$400.00	per hour
As per standard rates as costed or 10% of Gross Box Office taking (whichever is the greater). Includes A/C, cleaning, access to standard in-house lighting, 1 x Venue Supervisor and 1 x Theatre Technician 4 hour minimum hire				
Theatre Hire Stalls Only	$318.18	$31.82	$350.00	per hour
Includes A/C, cleaning, access to standard in-house lighting, 1 x Venue Supervisor and 1 x Theatre Technician 4 hour minimum hire				
Theatre Hire Rehearsal Rate (per hour)	$281.82	$28.18	$310.00	per hour
Includes 1 x Venue Supervisor and 1 x Technician. Excludes access to auditorium seating and theatre is under work lights only. 4 hour minimum hire				
Studio Hire – Performance/Public Event	$90.91	$9.09	$100.00	per hour
Includes A/C, cleaning, access to standard in-house lighting and sound rig, 1 x Venue Supervisor 4 hour minimum hire				
Studio Hire Bare Walls Hire combined with Theatre Hire. Flat rate of $200, then $30/hr thereafter	$181.82	$18.18	$200.00	$200 Flat Rate + $30 Per Hour
Includes electricity, A/C, cleaning and event support staff. Room set to client specifications. 4 hour minimum hire				
Studio Hire Bare Walls. Flat fee of $200 per day. Available Monday to Thursday 9.00am - 5.00pm. Not available after hours.	$181.82	$18.18	$200.00	$200.00 Flat Rate Per Day
Includes electricity, AC, cleaning, work lights. No event staff included (space subject to availability)				
Studio Hire (Half Day) – Meeting Only During Business Hours, Monday to Friday 9.00am – 5.00pm	$227.27	$22.73	$250.00	Half Day
Includes electricity, A/C, cleaning, table, chairs. AV Operator pre rig, set OR operation at additional cost. 1/2 Day (max 4 hours)				
Studio Hire (Full Day) – Meeting Only During Business Hours, Monday to Friday 9.00am – 5.00pm	$318.18	$31.82	$350.00	Full Day
Includes electricity, A/C, cleaning, table, chairs. AV Operator pre rig, set OR operation at additional cost. Full Day (8 hours)				
Glasshouse Podium Hire Package (Charge is Per Hour)	$54.55	$5.45	$60.00	Per Hour
Includes 1 x Venue Supervisor for the duration of the booking. Hire and set up of equipment (up to 20 chairs, music stands, power cables) and access to 240v power (space is subject to availability). Minimum 3 hour hire				
Glasshouse Podium Hire Only (Charge is Per Hire)	$54.55	$5.45	$60.00	$60.00 Flat Rate Per Hire
No event staff, equipment or power included (space is subject to availability).				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Performance Spaces [continued]

Mezzanine Theatre Presentation Package	$186.36	$18.64	$205.00	Per Hour
Only available in conjunction with hire of the mezzanine foyer. Includes data projector and screen and access to seating for a maximum 100 pax in the theatre dress circle. Please Note: additional staff charges may apply depending on scope of the event. 3 hour minimum hire				

Conference Spaces

Meeting Room 1 OR 2 Hire (Full Day)	$204.55	$20.45	$225.00	Full Day
Includes electricity, A/C, cleaning, tables, chairs 8 hours				
Meeting Room 1 OR 2 Hire – After Hours (0 – 70 people, after business hours access inclusive of 1 staff). After Hours = 5pm – 11pm weekdays. Staff surcharges apply on Saturdays, Sundays, Public Holidays and after 11pm	$72.73	$7.27	$80.00	Per Hour
Includes electricity, A/C, cleaning, tables, chairs minimum 3 hours / price per hour				
Meeting Room 1 and 2 Combined Hire (Half Day)	$250.00	$25.00	$275.00	Half Day
Includes electricity, A/C, cleaning, tables, chairs Max 4 hours				
Meeting Room 1 and 2 Combined Hire (Full Day)	$340.91	$34.09	$375.00	Full Day
Includes electricity, A/C, cleaning, tables, chairs 8 hours				
Meeting Room 1 and 2 Combined Hire – After Hours (71 – 140 people, after business hours access inclusive of 1 staff). After Hours = 5pm – 11pm weekdays. Staff surcharges apply on Saturdays, Sundays, Public Holidays and after 11pm	$90.91	$9.09	$100.00	Per Hour
Includes electricity, A/C, cleaning, tables, chairs minimum 3 hours / price per hour				
Art Lab Room Hire Half Day (Not available after hours)	$113.64	$11.36	$125.00	Half Day
Includes electricity, A/C, cleaning, tables, chairs Max 4 hours				
Art Lab Room Hire Full Day (Not available after hours)	$159.09	$15.91	$175.00	Full Day
Includes electricity, A/C, cleaning, tables, chairs 8 hours				
Boardroom 1 Hire (Level 2) – Full Day	$163.64	$16.36	$180.00	Full Day
16 people maximum. Includes electricity, A/C, cleaning, tables, chairs 8 hours				
Boardroom 2 (Level 2) – Full Day	$136.36	$13.64	$150.00	Full Day
10 people maximum. Includes electricity, A/C, cleaning, tables, chairs 8 hours				
Boardroom 3 (Level 2) – Full Day	$90.91	$9.09	$100.00	Full Day
6 people maximum, Includes electricity, A/C, cleaning, tables, chairs, WI-FI 8 hours				
Regional Gallery Hire (Top Floor OR Ground Floor)	$90.91	$9.09	$100.00	Per Hour
Access to floor space subject to availability and exhibition restrictions - any set up required will be charged at applicable staff and equipment rates 3 hour minimum hire				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Conference Spaces [continued]

Foyer Hire (for event)	$90.91	$9.09	$100.00	Per Hour
Access to floor space - any set up required will be charged at applicable staff and equipment rates 3 hour minimum hire				
Foyer Hire (for set up by Hirer)	$45.45	$4.55	$50.00	Per Hour
Access to floor space by Hirer - any equipment set up required will be charged at applicable staff and equipment rates 1 hour minimum hire				
AV Package (Mezzanine Foyer)	$309.09	$30.91	$340.00	Per Day
Includes hire of a data projector, lectern and microphone OR radio mic, laptop, staging, PA system, LED lights, tabs and screen. (Operator is extra and charged at the published hourly rate IF required)				
Whole of Venue: Includes access to Theatre, Studio, Meeting Room 1 & 2, Boardrooms 1 - 3, Mezzanine Foyer, 3 x staff			By quotation	Per Day
Subject to availability				
Additional Dressing Room Activation	$181.82	$18.18	$200.00	Per Hire/ Event
Only available when combined with theatre hire Includes electricity, A/C, cleaning				

Event Cancellation Fees

0-14 Days Prior to Event Start Date		100% of Total Event Charges		
15-29 Days Prior to Event Start Date		50% of Total Event Charges		
30-90 Days Prior to Event Start Date		25% of Total Event Charges		
More Than 90 Days Prior to Event Start Date (in addition to any costs already incurred)	$272.73	$27.27	$300.00	

Staff Rates

Staff working conditions include the following - Minimum 3 hr call, plus staff must be allowed a meal break no later than 5 hours after commencement, all missed meal breaks will incur A/H charges until meal break is taken.

Rates are per hour.

Venue Supervisor / Technician / Duty Manager / Gallery Technician / Editing Technician (Monday – Friday)	$51.82	$5.18	$57.00	Per Hour
Venue Supervisor / Technician / Duty Manager / Gallery Technician (Saturday)	$56.36	$5.64	$62.00	Per Hour
Usher / Tour Guide / Merchandise Seller (Monday – Friday)	$47.27	$4.73	$52.00	Per Hour
Usher / Tour Guide / Merchandise Seller (Saturday)	$51.82	$5.18	$57.00	Per Hour
Venue Supervisor / Technician / Duty Manager / Gallery Technician (Sunday)	$63.64	$6.36	$70.00	Per Hour
Usher / Tour Guide / Merchandise Seller (Sunday)	$59.09	$5.91	$65.00	Per Hour
Venue Supervisor / Technician / Duty Manager / Gallery Technician (Public Holiday)	$108.18	$10.82	$119.00	Per Hour
Usher / Tour Guide / Merchandise Seller (Public Holiday)	$103.64	$10.36	$114.00	Per Hour
Event Administration (Marketing, Box Office, Event Services, Customer Service Mon-Fri)	$54.55	$5.45	$60.00	Per Hour

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Miscellaneous Fees

Function Package			By quotation	
Customised Package				
Marketing Packages			By quotation	
Photography Packages (access to non-public venues)			By quotation	
Wedding Ceremony Packages			By quotation	
Merchandising			10% of total sales. Fixed Percentage	
Commission on any goods sold within the premises				
Technical Specifications Late Fee	$45.45	$4.55	$50.00	Per Day
Venue Hire Cancellation Fees			Prices as per Glasshouse Venue Hire Agreement	

Business Sense Packages

Only available during business hours: 9.00am to 5.00pm, catering as per set menu, minimum numbers apply, contact Glasshouse for further information.

Half Day

Includes Meeting Room 1 & 2 combined, technical assistance on arrival, morning OR afternoon tea, Glasshouse working lunch, laptop, wi-fi, whiteboard, data projector, lectern & microphone, water & mints, room set to clients requirements.

Business Sense Package (minimum 25 delegates)	$45.45	$4.55	$50.00	Per Person

Full Day

Includes Meeting Room 1 & 2 combined, technical assistance on arrival, morning tea, afternoon tea, Glasshouse working lunch, laptop, wi-fi, whiteboard, data projector, lectern & microphone, water & mints, room set to clients requirements.

Business Sense Package (minimum 25 delegates)	$49.09	$4.91	$54.00	Per Person

Live Stream Packages

Specialised Web Streaming & Recording Technology for Online/Live Video Conferencing. Supported by GoTo Meetings.

Package A	$227.27	$22.73	$250.00	Per Day
Includes equipment, set up/down, testing, data allowance and livestream platform. Technician to operate is an additional charge at published hourly rate. Available in the Theatre + Studio Performance spaces only.				
Package B			By quotation	

Audio Visual Conference Packages

Available in the Boardrooms and Meeting Room spaces only.

Video Conferencing Package	$136.36	$13.64	$150.00	Per Day
Includes Laptop, WiFi, TV, Web Cam, NT5 Microphone, Headphone Jack adaptor and Zoom to one or more locations. Data Projector is an additional charge.				
Audio Conferencing Package	$90.91	$9.09	$100.00	Per Day
Includes Laptop, WiFi, NT5 Microphone, Headphone Jack adaptor and Zoom to one or more locations.				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Venue Set Up Items

Theatre PA	$109.09	$10.91	$120.00	Per Hire
Studio PA	$72.73	$7.27	$80.00	Per Hire
Dance Floor (Tarkett) Theatre	$181.82	$18.18	$200.00	Per Hire
Dance Floor (Tarkett) Studio	$70.00	$7.00	$77.00	Per Hire
Theatre Forestage / Pit	$350.00	$35.00	$385.00	Per Hire
Show Relay Set Up	$50.91	$5.09	$56.00	Per Hire
Radio Microphone – Hand held OR lapel	$50.00	$5.00	$55.00	Per Day
Radio Microphone – Headset (Radio Mic + DPA Microphone)	$90.91	$9.09	$100.00	Per Day
Data Projector – Meeting Rooms & Studio	$136.36	$13.64	$150.00	Per Day
Data Projector + Screen – Theatre	$281.82	$28.18	$310.00	Per Day
Small PA	$72.73	$7.27	$80.00	Per Day
Corded microphone & speaker				
Medium PA	$118.18	$11.82	$130.00	Per Day
Includes corded microphone (and lectern where required), CD player, mixing desk, left & right speakers and small stage				
Large PA	$181.82	$18.18	$200.00	Per Day
Includes 1 x radio microphone, 1 x corded microphone (and lectern where required), 2 CD players, mixing desk, left & right speakers, 2 foldback sends. Requires operator at relevant hourly staff charges				
Colour Filters for Lighting	$20.00	$2.00	$22.00	Per 1/2 Sheet
Non standard lighting rig				
Lectern with Microphone (Wired)	$50.00	$5.00	$55.00	Per Day
Red Carpet	$40.91	$4.09	$45.00	Per Hire
Screen (8ft x 12ft)	$90.91	$9.09	$100.00	Per Day
Other Miscellaneous Technical or Event Items			By negotiation	
Subject to equipment & availability				
Arcus Picture Hanging System	$181.82	$18.18	$200.00	Per Hire
Preview Monitor	$18.18	$1.82	$20.00	Per Day
White Board			No charge	
Laser Pointer	$10.00	$1.00	$11.00	Per Hire
Presentation Mouse	$15.00	$1.50	$16.50	Per Hire
Orchestral Chairs			No charge	
40 available				
Music Stands			No charge	
50 available (short & tall)				
Grand Piano – Yamaha C7	$254.55	$25.45	$280.00	Per Hire
Does not include Tuning				
Digital Piano – Clarinova Baby Grand	$136.36	$13.64	$150.00	Per Hire
Piano Tuning	$218.18	$21.82	$240.00	Per Request
Rostrum / Risers	$18.18	$1.82	$20.00	Per Unit Per Hire
10 units available for hire				
Mirror Ball	$50.00	$5.00	$55.00	Per Hire
Smoke / Haze Machine	$68.18	$6.82	$75.00	Per Hire

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Venue Set Up Items [continued]

Banquet Linen			By quotation	
(Table Cloths, Napkins, Chair Covers)				
Conference Linen	$6.82	$0.68	$7.50	Each
(Black/Grey Tablecloths)				
Laptop	$90.91	$9.09	$100.00	Per Unit Per Day
2 units available for hire (running Windows 7)				
Apple MAC	$90.91	$9.09	$100.00	Per Unit Per Day
2 units available for hire				
Modem	$45.45	$4.55	$50.00	Per Modem Per Day
Light It Up Package	$88.18	$8.82	$97.00	
240v Power (Podium)	$39.09	$3.91	$43.00	Per Day
Kiosk (self service) power only available for events located on the Glasshouse Podium				
3-Phase Power (Loading Dock)	$78.18	$7.82	$86.00	Per Day
Requires Technician to provide access. All leads must be tested and tagged.				

Video Recording Packages

Event/Show Recording for Full Show Quality	$318.18	$31.82	$350.00	Per Event/ Show
2 x cameras, audio feed, no editing. This service requires an operator for the show call which will be an additional charge at the published hourly rate. Staff charges would be per day for the duration of the event if recording required on multiple days.				

Transaction Fees

Glasshouse Membership Program Fee – Adult	$47.27	$4.73	$52.00	Each
Glasshouse Membership Program Fee – Adult Double	$74.55	$7.45	$82.00	Per Couple
Glasshouse Membership Program Fee – Concession/Under 21/Student	$42.73	$4.27	$47.00	Each
Proof of age/concession required				
Internet Transaction Fee	$3.18	$0.32	$3.50	Per Transaction
Inclusive of postage fee when tickets are purchased more than 14 days prior to the event.				
Counter Transaction Fee	$3.18	$0.32	$3.50	Per Transaction
Telephone Transaction Fee	$5.45	$0.55	$6.00	Per Transaction
Inclusive of postage fees when tickets are purchased more than 14 days prior to the event.				
Member Transaction Fee	No Charge - Available to current Glasshouse members (excludes online fees)			Per Transaction

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Transaction Fees [continued]

Ticket Re-issue Fee (non-members)	$3.18	$0.32	$3.50	Per Transaction
Ticket Re-issue Fee (members)			No Charge	Per Transaction
Exchange Fee (non-members)	$3.18	$0.32	$3.50	Per Transaction
Exchange Fee (members)			No Charge	Per Transaction
Administration Fee	$4.55	$0.45	$5.00	Per Transaction
Membership Processing Fee			No charge	Per Transaction
Applicable for counter and telephone membership sales. Online membership sales incur standard internet transaction fees. Transaction fees are non refundable.				
Donations Processing Fee			No charge	Per Transaction

Booking Fees

Ticket Price $0.01 – $25.00	$2.73	$0.27	$3.00	Per Ticket
Ticket Price $25.01 – $50.00	$3.64	$0.36	$4.00	Per Ticket
Ticket Price $50.01 – $75.00	$4.55	$0.45	$5.00	Per Ticket
Ticket Price $75.01 – $100.00	$5.45	$0.55	$6.00	Per Ticket
Ticket Price $100.01 +	Price on application - From $6.50			POA
Cancellation Fee Ticket Price $0.01 – $25.00	$2.73	$0.27	$3.00	Per Ticket
Cancellation Fee Ticket Price $25.01 – $50.00	$3.64	$0.36	$4.00	Per Ticket
Cancellation Fee Ticket Price $50.01 – $75.00	$4.55	$0.45	$5.00	Per Ticket
Cancellation Fee Ticket Price $75.01 – $100.00	$5.45	$0.55	$6.00	Per Ticket
Cancellation Fee Ticket Price $100.01 +	Price on application - From $6.50			POA
Complimentary Tickets	$0.91	$0.09	$1.00	Per Ticket
Bulk Ticket Print	$1.36	$0.14	$1.50	Per Ticket
Returned Bulk Tickets	$0.45	$0.05	$0.50	Per Returned Ticket
External Ticketing Event Set-up Fee	$54.55	$5.45	$60.00	Per Booking
This will be redeemable to the promoter after the sale of 25 tickets.				
Ticketing Event Amendment Fee	$54.55	$5.45	$60.00	Per Hour
Relates to changes in event ticketing requirements post on sale date				
Transport Tickets	$13.64	$1.36	$15.00	Per Booking
Maximum of 6 tickets				
Miscellaneous Ticket / Merchandise Packages	Price on Application			Per Ticket

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Booking Fees [continued]				
Event and Conference Registration			Price on Application	Per Delegate
Visitor Information Centre				
Miscellaneous				
Glasshouse Brochure Display Program	$227.27	$22.73	$250.00	Each
Accommodation				
Booking Commission			10% of booking	Per Booking
Cancellation – Within 7 days prior to arrival			Non refundable	Per Booking
Tour Bookings				
Booking Commission			10% of booking	Each
Cancellation – Within 7 days prior to departure – unless tour is cancelled by the operator			Non refundable	Per Booking

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Waste Management

Under section 88 of the *Protection of the Environment Operations Act 1997* (POEO Act), Council is required to pay the Waste & Environment Levy. This levy is considered when setting the fees and charges for waste management services.

Interest Rate

Interest Rate on overdue rates & charges

As per the rate determined by the NSW Office of Local Government

Domestic Waste Management Services			6%	
Other Waste Management Services			6%	

Domestic Waste Management Services

Annual Charge

Minimiser service – 140 Litre fortnightly general waste	$455.00	$0.00	$455.00	Per Annum
Standard service – 240 Litre fortnightly general waste	$519.00	$0.00	$519.00	Per Annum
Excess service – 240 Litre weekly general waste	$767.00	$0.00	$767.00	Per Annum
Half minimiser service – 140 Litre fortnightly general waste	$254.00	$0.00	$254.00	Per Annum
Multi-unit dwellings only				
Half standard service – 240 Litre fortnightly general waste (Shared)	$286.00	$0.00	$286.00	Per Annum
Multi-unit dwellings only				
Half excess service – 240 Litre weekly general waste (Shared)	$411.00	$0.00	$411.00	Per Annum
Multi-unit dwellings only				
On application only special weekly service – 140 Litre weekly general waste	$642.00	$0.00	$642.00	Per Annum
Half special weekly service (Shared) - 140 Litre weekly general waste	$350.00	$0.00	$350.00	Per Annum
Multi-unit dwellings only				
Additional weekly garbage service – 240 Litre general waste	$397.00	$0.00	$397.00	Per Annum
Additional weekly garbage service – 140 Litre general waste	$302.00	$0.00	$302.00	Per Annum
Multi-unit dwellings only				
Additional organics service – 240 Litre weekly	$105.00	$0.00	$105.00	Per Annum
Additional recycling service – 240 Litre fortnightly	$81.00	$0.00	$81.00	Per Annum
Minimum Waste Charge – Single Dwelling	$455.00	$0.00	$455.00	Per Annum
Availability charge on vacant land	$84.00	$0.00	$84.00	Per Annum

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Annual Charge [continued]

Availability charge on land not receiving full charge	$152.00	$0.00	$152.00	Per Annum
Multi-unit dwellings only				

Other Waste Management Services

Annual Charge

Waste Management Access Charge	$34.00	$0.00	$34.00	Per Annum
Commercial weekly service – 140 Litre general waste	$642.00	$0.00	$642.00	Per Annum
Commercial excess service – 240 Litre weekly general waste	$767.00	$0.00	$767.00	Per Annum
Commercial half weekly service – 140 Litre general waste (Shared)	$350.00	$0.00	$350.00	Per Annum
Commercial half excess service – 240 Litre weekly general waste (Shared)	$411.00	$0.00	$411.00	Per Annum
Commercial additional weekly garbage service – 240 Litre general waste	$397.00	$0.00	$397.00	Per Annum
Commercial additional weekly garbage service – 140 Litre general waste	$302.00	$0.00	$302.00	Per Annum
Commercial additional organics service – 240 Litre weekly	$105.00	$0.00	$105.00	Per Annum
Commercial additional recycling service – 240 Litre fortnightly	$81.00	$0.00	$81.00	Per Annum
Commercial availability charge on land not receiving full charge	$84.00	$0.00	$84.00	Per Annum
Business Properties				
Availability charge on vacant land	$84.00	$0.00	$84.00	Per Annum
Business Properties				

Other Services

On Request Kerbside Collection	$42.00	$0.00	$42.00	Per Service
Replacement Bin	$62.00	$0.00	$62.00	Per Unit
Stolen Bin – First Replacement Only			No Charge	Per Unit
Stolen Bin – Subsequent Replacements	$62.00	$0.00	$62.00	Per Unit
Bin Size Adjustment Fee	$62.00	$0.00	$62.00	Per Unit
Red or yellow bin				
Bin Reinstatement Fee	$62.00	$0.00	$62.00	Per Unit
Charge for replacement of organic/recycle bin, due to suspended service				
Collection of Missed Service	$16.00	$0.00	$16.00	Per Unit
Weighbridge Ticket	$50.91	$5.09	$56.00	Each
Waste Adminstration Fee (Unpaid Waste Fees)	$21.82	$2.18	$24.00	Each
Contamination Reloading Fee	$227.27	$22.73	$250.00	Per Incident
Charge for management and reloading of any waste incorrectly declared at weighbridge/ gatehouse or disposed in incorrect area at a site				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Waste Depot Charges

Cairncross Waste Depot

General Waste

Calculated by Nett Weight

All Mattresses or Mattress Bases	$27.27	$2.73	$30.00	Each
Asbestos	$381.82	$38.18	$420.00	Per Tonne
Minimum charge - $10				
Mixed Solid Waste	$241.82	$24.18	$266.00	Per Tonne
Minimum charge - $10				
Approved Clean Fill	$100.00	$10.00	$110.00	Per Tonne
Material must be assessed by Cairncross council staff for approval. Minimum charge - $10				
Approved VENM/ ENM Clay	$0.00	$0.00	$0.00	Per Tonne
Material must be certified as VENM / ENM and approved by council staff.				
Bricks / Concrete	$27.27	$2.73	$30.00	Per Tonne
Minimum charge - $10				
Green / Wood Waste	$62.73	$6.27	$69.00	Per Tonne
Includes lawn clippings, garden waste, branches & leaves, trees & tree loppings & untreated timber Minimum charge - $5				
Special Wastes			By Negotiation	
Subject to the nature of the material & ability to receive				
Recyclable materials			No Charge	
Clean glass, paper cardboard, oil in drop-off area				
Metal & White goods			No Charge	
Clean and Separated				

Tyres

Motorcycle	$4.55	$0.45	$5.00	Each
Car	$5.45	$0.55	$6.00	Each
Car on rim	$14.55	$1.45	$16.00	Each
4x4	$10.91	$1.09	$12.00	Each
Light Truck	$10.91	$1.09	$12.00	Each
Light Truck/4x4 on rim	$28.18	$2.82	$31.00	Each
Heavy Truck	$24.55	$2.45	$27.00	Each
Heavy Truck on rim	$47.73	$4.77	$52.50	Each
Super Singles	$53.18	$5.32	$58.50	Each
Super Singles on rim	$109.09	$10.91	$120.00	Each
Tractor – Small/Medium	$60.00	$6.00	$66.00	Each
Tractor – Large	$88.64	$8.86	$97.50	Each
Other (Tractor Earthmoving)			By Assessment	Each

Animals

Small Domestic	$11.82	$1.18	$13.00	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Animals [continued]

Small Livestock (sheep, goat, calf, etc)	$41.82	$4.18	$46.00	Each
Large Livestock (cattle, horses, etc)	$65.45	$6.55	$72.00	Each

Recovered Aggregate

Sale of Recycled Crushed Concrete Aggregate (Various Sizes)			Price on Application	Per Tonne
In accordance with the NSW Environment Protection Authority (EPA) Recovered Aggregate Resource Recovery Order 2014				

Port Macquarie Waste Depot

Commercial Waste loads are limited to Passenger Vans, Utilities, Small Trailers up to 8' x 5' size with no side extensions.

General Waste

Transfer Station General Waste	$241.82	$24.18	$266.00	Per Tonne
Minimum Charge - $10				
All Mattresses or Mattress Bases	$27.27	$2.73	$30.00	Each
Green / Wood Waste	$62.73	$6.27	$69.00	Per Tonne
Includes lawn clippings, garden waste, branches & leaves, trees & tree loppings & untreated timber Minimum charge - $5				
Recyclable Materials			No Charge	
Clean glass, paper cardboard, oil in drop-off area				
Metal & White Goods			No Charge	
Clean and Separated				
Special Wastes			By Negotiation	
Subject to nature of the material & ability to receive				

Tyres

Motorcycle	$4.55	$0.45	$5.00	Each
Car	$5.45	$0.55	$6.00	Each
Car on rim	$13.64	$1.36	$15.00	Each
4x4	$10.91	$1.09	$12.00	Each
Light Truck	$10.91	$1.09	$12.00	Each
Light Truck/4x4 on rim	$28.18	$2.82	$31.00	Each
Heavy Truck	$24.55	$2.45	$27.00	Each
Heavy Truck on rim	$47.73	$4.77	$52.50	Each
Super Singles	$53.18	$5.32	$58.50	Each
Super Singles on rim	$109.09	$10.91	$120.00	Each
Tractor - Small/Medium	$60.00	$6.00	$66.00	Each
Tractor - Large	$88.64	$8.86	$97.50	Each
Other (Tractor Earthmoving)			By Assessment	

Wauchope, Kew & Comboyne Waste Depots

Household Loads Only - Council's Waste Depot Attendants calculate charges per size of load at entry.

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
General Waste				
Domestic				
Cars/Station Wagons	$11.82	$1.18	$13.00	Per Load
Passenger Vans, Utilities, Small Trailers up to 8' x 5' size with no side extensions	$19.09	$1.91	$21.00	Per Load
Large trailers and all trailers with side extensions, Vans & 1 Ton Utilities	$31.82	$3.18	$35.00	Per Load
Commercial				
Note: Loads larger than these must be taken to Cairncross Waste Management Facility.				
Cars/Station Wagons	$80.00	$8.00	$88.00	Each
Passenger Vans, Utilities, Small Trailers up to 8' x 5' size with no side extensions	$80.00	$8.00	$88.00	Per Load
Accepted load size limited to 0.5 metre in height				
Greenwaste				
Domestic				
Cars/Station Wagons	$10.00	$1.00	$11.00	Per Load
Passenger Vans, Utilities, Small Trailers up to 8' x 5' size with no side extensions	$15.45	$1.55	$17.00	Per Load
Large trailers and all trailers with side extensions, Vans & 1 Ton Utilities	$26.36	$2.64	$29.00	Per Load
Commercial				
Note: Loads larger than these must be taken to Cairncross Waste Management Facility.				
Cars/Station Wagons	$24.55	$2.45	$27.00	Each
Passenger Vans, Utilities, Small Trailers up to 8' x 5' with no side extensions	$24.55	$2.45	$27.00	Per Load
Tyres				
Motorcycle	$4.09	$0.41	$4.50	Each
Car	$5.45	$0.55	$6.00	Each
Car on rim	$14.55	$1.45	$16.00	Each
4x4	$10.91	$1.09	$12.00	Each
Light Truck	$10.91	$1.09	$12.00	Each
Light Truck/4x4 on rim	$28.18	$2.82	$31.00	Each
Heavy Truck	$24.55	$2.45	$27.00	Each
Heavy Truck on rim	$47.73	$4.77	$52.50	Each
Super Singles	$53.18	$5.32	$58.50	Each
Super Singles on rim	$109.09	$10.91	$120.00	Each
Tractor – Small/Medium	$60.00	$6.00	$66.00	Each
Tractor – Large	$88.64	$8.86	$97.50	Each
Other (Tractor Earthmoving)			By Assessment	Each
Other Waste				
All Mattresses	$27.27	$2.73	$30.00	Each
Recyclable Materials			No Charge	Each
Clean glass, paper cardboard, oil in drop-off area				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Other Waste [continued]

Metals & White Goods			No Charge	Each
Clean and Separated				

All Waste Facilities

Other Waste

Domestic (> 20 lt or kg) and Commercial (any amount)

Vehicle Batteries			No Charge	
Single Use Batteries			No Charge	
Rechargeable Batteries			No Charge	
Fluorescent Tubes and Globes	$0.45	$0.05	$0.50	Per Unit
Smoke Detectors	$0.91	$0.09	$1.00	Per Unit
Paint (>100 lt or kg for domestic or commercial)	$1.82	$0.18	$2.00	Per Litre
Minimum charge - $5				
Hazardous By-Catch Materials	$1.82	$0.18	$2.00	Per Litre
By-catch material includes Flammable liquid other than paint, Toxic, Oxidising agents, Corrosives - acids, Corrosives - alkalis; does not include radioactive substances Minimum charge - $5				

Waste Collection Service

Available 7 days per week Port Macquarie area; 6 days per week Wauchope/Camden Haven area

Commercial Premises – 240 Litre General Waste Mobile Bin – per bin	$10.91	$1.09	$12.00	Each Service
Commercial Premises – 660 Litre General Waste Mobile Bin – per bin	$32.73	$3.27	$36.00	Each Service

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Water Supply

Interest Rate

Interest Rate on overdue rates & charges

Water Annual Charges			6%	
As per the rate determined by the Division of Local Government				

Water Charges & Fees

Annual Availability Charge

Section 501, 502 & 556 of Local Government Act, 1993

Community Service Organisations			No Charge	Per Annum
Section 555				
Equivalent Tenements	$182.00	$0.00	$182.00	Per Annum
Strata Units	$182.00	$0.00	$182.00	Per Annum
Not individually metered				
Vacant Land	$182.00	$0.00	$182.00	Per Annum
Other than land that complies with Section 548A				
20 mm Meter	$182.00	$0.00	$182.00	Per Annum
25 mm Meter	$284.00	$0.00	$284.00	Per Annum
32 mm Meter	$466.00	$0.00	$466.00	Per Annum
40 mm Meter	$728.00	$0.00	$728.00	Per Annum
50 mm Meter	$1,138.00	$0.00	$1,138.00	Per Annum
80 mm Meter	$2,912.00	$0.00	$2,912.00	Per Annum
100 mm Meter	$4,550.00	$0.00	$4,550.00	Per Annum
150 mm Meter	$10,238.00	$0.00	$10,238.00	Per Annum
200 mm Meter	$18,200.00	$0.00	$18,200.00	Per Annum

Usage Fees

Refer Appendix 6 for Usage Allowance

Consumption below usage allowance

Water Consumption – Tier 1	$3.67	$0.00	$3.67	Per kl
Water Consumption – Tier 2	$7.34	$0.00	$7.34	Per kl

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Fire Service Levy

Annual Charges

Charge per Meter Size

50% of the potable water charge

32 mm Meter	$233.00	$0.00	$233.00	Per Annum
40 mm Meter	$364.00	$0.00	$364.00	Per Annum
50 mm Meter	$569.00	$0.00	$569.00	Per Annum
80 mm Meter	$1,456.00	$0.00	$1,456.00	Per Annum
100 mm Meter	$2,275.00	$0.00	$2,275.00	Per Annum
150 mm Meter	$5,119.00	$0.00	$5,119.00	Per Annum
200mm Meter	$9,100.00	$0.00	$9,100.00	Per Annum

Recycled Water Charges

Port Macquarie Urban Area Business/Commercial/Council Facilities Only (Usage Charge - Refer to Appendix 7 for Usage Allowance)

Urban Area Business/Commercial/Council Facilities

Annual Availability Charge

Charge Per Meter

50% of Potable Water Annual Availability Charge

Usage Fees

50% of Potable Water Usage Fee

Domestic Dual Reticulation Systems

i.e. Residential Properties to be Serviced by Recycled Water (Dual Scheme with Two Meters per Property)

Section 501, 502 & 556 of the Local Government Act, 1993

Annual Availability Charge

No annual availability charge for recycled water

Usage Charges

80% of Potable Water Usage Fee

Miscellaneous

Cross-connection Re-inspection Fee	$72.00	$0.00	$72.00	Each

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit

Private Works - Water Fund

Emergency Works

Emergency Works			Actual Costs + 25%	

Private Works (pre-paid)

Up to $20,000			Quotation + 18%	
$20,000 – $50,000			Quotation + 12%	
$50,000 & above			Quotation + 6%	

Government Department & Other Local Government Instrumentalities

Up to $20,000			Quotation + 18%	
$20,000 – $50,000			Quotation + 12%	
$50,000 & above			Quotation + 6%	

Miscellaneous Water Fees and Charges

Service Fee to be charged upon the issue of a Final Notice of Intention to Disconnect Water	$69.00	$0.00	$69.00	Each
Disconnection/Reconnection of Water Supply	$135.00	$0.00	$135.00	Each
Supervision of Interconnection to existing main or Supervision of Pressure Testing	$135.00	$0.00	$135.00	Per Hour
For each connection, includes notification and supervision of interconnection or pressure testing by contractor. NOTE: This fee is to be reapplied if site is not available within 1/2 hour of agreed time Recovering actual cost				
Water Main Pressure Testing	$155.00	$0.00	$155.00	Per Hour
Hourly rate for all time spent setting up and pressure testing main.				
Sale of in-house water meters	$107.27	$10.73	$118.00	Each
Consultancy – Investigation and Design	$188.18	$18.82	$207.00	Per Hour
Vacuum Excavation Truck	$238.18	$23.82	$262.00	Per Hour
Includes Plant & Operator cost				
Tanker Truck	$111.82	$11.18	$123.00	Per Hour
Includes Plant and Operator cost				
Water Usage Printout – Standard Delivery	$43.00	$0.00	$43.00	Each
Water Usage Printout – Urgent Delivery	$50.00	$0.00	$50.00	Each

Disinfection of Water Mains

Minimum Fee	$985.00	$0.00	$985.00	Each
Lineal Metre rate	$10.00	$0.00	$10.00	Lineal Metre
Re-establishment fee	$495.00	$0.00	$495.00	Each
Fee to be applied if site not available within 1/2 hour of agreed time				
Tanker Hire for Disinfection of Water Mains	$123.00	$0.00	$123.00	Per Hour

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Testing of Water Meters				
20 mm	$419.00	$0.00	$419.00	Each
Deposit, if the meter is found to be faulty and over-registering, this deposit will be refunded				
Greater than 25 mm			Actual Cost	Each
Registration of Backflow Prevention Devices	$70.00	$0.00	$70.00	Each
Testing of Backflow Prevention Devices	$141.00	$0.00	$141.00	Each
Water Meter Readings				
Additional Water Meter Reading Requests – Standard Delivery	$72.00	$0.00	$72.00	Each
Additional Water Meter Reading Requests – Urgent Delivery	$142.00	$0.00	$142.00	Each
Private water meter readings	$2.70	$0.00	$2.70	Per Meter
Water from Mains				
Water Carter's Licence Fee – Potable	$1,079.00	$0.00	$1,079.00	Per Annum
Private Water Carters Licence Fee	$642.00	$0.00	$642.00	Per Annum
Water Meter Installation				
Lowering existing 20mm Water Meter into a Non-Trafficable Pit	$542.00	$0.00	$542.00	per service
Replacement of a Stolen 20mm Water Meter	$156.37	$0.00	$156.37	per meter
New single 20 mm Potable Water Meter	$548.10	$0.00	$548.10	Each
New single 20mm Recycled Water Meter	$548.10	$0.00	$548.10	Each
20mm Short Service Additional - Potable/Recycled	$776.54	$0.00	$776.54	Each
All services terminate prior to 90 bend to raise out of ground.				
20mm Long Service Additional - Potable/Recycled	$2,636.95	$0.00	$2,636.95	Each
All services terminate prior to 90 bend to raise out of ground.				
20mm RPZ Backflow Prevention Device	$356.95	$0.00	$356.95	Each
Does not include labour.				
20mm DCV Backflow Prevention Device	$302.95	$0.00	$302.95	Each
Does not include labour.				
25mm Short Service - Potable/Recycled (Hydraulic Plans to Support)	$845.06	$0.00	$845.06	Each
All services terminate prior to 90 bend to raise out of ground.				
25mm Long Service - Potable/Recycled (Hydraulic Plans to Support)	$2,959.79	$0.00	$2,959.79	Each
All services terminate prior to 90 bend to raise out of ground.				
25mm Water Meter - Potable/Recycled (Hydraulic Plans to Support)	$664.27	$0.00	$664.27	Each
All meters include cost of meter frame beginning at the 90 bend.				
25mm RPZ Backflow Prevention Device	$383.50	$0.00	$383.50	Each
Does not include labour.				
25mm DCV Backflow Prevention Device	$327.45	$0.00	$327.45	Each
Does not include labour.				
32mm Short Service - Potable/Recycled (Hydraulic Plans to Support)	$1,084.32	$0.00	$1,084.32	Each
All services terminate prior to 90 bend to raise out of ground.				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Water Meter Installation [continued]				
32mm Long Service - Potable/Recycled (Hydraulic Plans to Support)	$3,278.68	$0.00	$3,278.68	Each
All services terminate prior to 90 bend to raise out of ground.				
32mm Water Meter- Potable/Recycled (Hydraulic Plans to Support)	$1,305.25	$0.00	$1,305.25	Each
All meters include cost of meter frame beginning at the 90 bend.				
32mm RPZ Backflow Prevention Device	$637.20	$0.00	$637.20	Each
Does not include labour.				
32mm DCV Backflow Prevention Device	$470.53	$0.00	$470.53	Each
Does not include labour.				
40mm Short Service - Potable/Recycled (Hydraulic Plans to Support)	$1,186.87	$0.00	$1,186.87	Each
All services terminate prior to 90 bend to raise out of ground.				
40mm Long Service - Potable/Recycled (Hydraulic Plans to Support)	$3,448.07	$0.00	$3,448.07	Each
All services terminate prior to 90 bend to raise out of ground.				
40mm Water Meter - Potable/Recycled (Hydraulic Plans to Support)	$1,528.13	$0.00	$1,528.13	Each
All meters include cost of meter frame beginning at the 90 bend.				
40mm RPZ Backflow Prevention Device	$637.20	$0.00	$637.20	Each
Does not include labour.				
40mm DCV Backflow Prevention Device	$470.53	$0.00	$470.53	Each
Does not include labour.				
50mm Short Service - Potable/Recycled (Hydraulic Plans to Support)	$1,601.68	$0.00	$1,601.68	Each
All services terminate prior to 90 bend to raise out of ground.				
50mm Long Service - Potable/Recycled (Hydraulic Plans to Support)	$3,773.11	$0.00	$3,773.11	Each
All services terminate prior to 90 bend to raise out of ground.				
50mm Water Meter - Potable/Recycled (Hydraulic Plans to Support)	$3,370.29	$0.00	$3,370.29	Each
All meters include cost of meter frame beginning at the 90 bend.				
50mm RPZ Backflow Prevention Device	$713.90	$0.00	$713.90	Each
Does not include labour.				
50mm DCV Backflow Prevention Device	$492.65	$0.00	$492.65	Each
Does not include labour.				
80mm Water Meter - Potable/Recycled (Hydraulic Plans to Support)	$5,211.50	$0.00	$5,211.50	Each
All meters include cost of meter frame beginning at the 90 bend.				
80mm RPZ Backflow Prevention Device	$1,381.46	$0.00	$1,381.46	Each
Does not include labour.				
80mm DCV Backflow Prevention Device	$1,381.46	$0.00	$1,381.46	Each
Does not include labour.				
100mm Short Service - Potable/Recycled (Hydraulic Plans to Support)	$2,716.44	$0.00	$2,716.44	Each
All services terminate prior to 90 bend to raise out of ground.				
100mm Long Service - Potable/Recycled (Hydraulic Plans to Support)	$5,540.45	$0.00	$5,540.45	Each
All services terminate prior to 90 bend to raise out of ground.				
100mm Water Meter (Hydraulic Plans to Support)	$5,631.82	$0.00	$5,631.82	Each
All meters include cost of meter frame beginning at the 90 bend.				

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Name	Year 23/24 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Water Meter Installation [continued]				
100mm SDC with Bypass Meter + 2 x Rising Spindle Valves	$5,037.34	$0.00	$5,037.34	Each
Includes cost to raise service up from end of service.				
100mm RPZ Backflow Prevention Device	$2,190.20	$0.00	$2,190.20	Each
Does not include labour.				
100mm DCV Backflow Prevention Device	$1,618.90	$0.00	$1,618.90	Each
Does not include labour.				
150mm Short Service - Potable/Recycled (Hydraulic Plans to Support)	$3,312.41	$0.00	$3,312.41	Each
All services terminate prior to 90 bend to raise out of ground.				
150mm Long Service - Potable/Recycled (Hydraulic Plans to Support)	$6,777.41	$0.00	$6,777.41	Each
All services terminate prior to 90 bend to raise out of ground.				
150mm Water Meter (Hydraulic Plans to Support)	$11,252.27	$0.00	$11,252.27	Each
All meters include cost of meter frame beginning at the 90 bend.				
150mm SDC with Bypass Meter + 2 x Rising Spindle Valves	$9,164.92	$0.00	$9,164.92	Each
Includes cost to raise service up from end of services.				
150mm RPZ Backflow Prevention Device	$3,547.20	$0.00	$3,547.20	Each
Does not include labour.				
150mm DCV Backflow Prevention Device	$2,721.20	$0.00	$2,721.20	Each
Does not include labour.				
Hydrant Relocation up to 150mm Water Main	$3,425.39	$0.00	$3,425.39	Each
Valve Relocation up to 150mm Water Main	$3,398.16	$0.00	$3,398.16	Each
Single Panel Footpath Removal and Restoration to Access Water Main	$1,470.93	$0.00	$1,470.93	Each
Taggle MRC1 Automatic Meter Reading Tag	$105.00	$0.00	$105.00	Each
Taggle MRC1 Clamp	$16.00	$0.00	$16.00	Each
Set of 2 Potable Meter Unions	$26.00	$0.00	$26.00	Each
Set of 2 Recycled Meter Unions	$36.00	$0.00	$36.00	Each
Water Pressure Certificates				
Water Pressure Certificate	$210.00	$0.00	$210.00	Each

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Appendices

Appendix 1 – Documents & Publications

Single Copies

The public should be encouraged to use coin-operated machines in the Library except where it is a Council document that is to be copied (e.g. Minutes). In this case, the office copiers are to be used for single jobs.

50 Copies or Greater per Original

This service will be provided on the basis that it is not an "on demand" service. If the copy cannot be done immediately a time will be mutually allocated.

A concession of 50% off the normal charge will apply to the following type of organisations:

(a) Government and/or Council sponsored non-profit organisations concerned primarily with the welfare and or safety of the community and whole complement of workers consist mainly of volunteers, e.g. SES, Neighbourhood Centre, and Volunteer Fire Brigade.
(b) Organisations directly sponsored by Council, consisting wholly of volunteers concerned with special projects, the promotion of which being subject to the declared support of Council, i.e. Friends of Kooloonbung, and that in all other cases the adopted scale of charges apply.

GST Exemption

Income from the sale of the following documents is GST Exempt: the production of, copying of, certifying of, including documents or data produced as a result of the searching or extracting of information from a data file. Examples include Policy documents, DCP's, LEP's, Council Minutes, mapping information, valuations, statistical data etc. The exemption does not extend to documents produced for commercial sale, such as tourist guides.

Publicly Available Information

Many items are available, at least in one form, free of charge as required by section 6 of the *Government Information (Public Access) Act 2009*. Access provided in alternative ways may be charged for.

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Appendices *(continued)*

Appendix 2 – Port Macquarie Airport

- RPT – Regular Public Transport
- GA – General Aviation
- Definition of private aircraft – used solely for private purposes where no income is generated from the aircraft use by the operator.
- Definition of commercial aircraft – any aircraft operation where income is received by the operator (excluding regular passenger / airline / freight services), including for example though not limited to, pilot training, charter, surveying, fire-fighting, joy/adventure flights, skydiving, etc
- Airport Usage Charge (Annual) – For Commercial Purposes - Applies to airport based commercial operators. 7,500 aircraft movements per annum threshold per commercial operator. 7,500 aircraft movements refers to movements recorded by Avdata Australia.
  - Landing (LA) recorded as one (1) movement
  - Take-off (TO) recorded as one (1) movement
  - Touch and Go (TG) recorded as two (2) movements
  - Stop and Go (SG) recorded as two (2) movements
  - Excluded practice approaches.
- Airport Usage Charge - Weight Based Movements Charge as recorded and invoiced by Avdata Australia applies to all applicable aircraft movements in excess of the 7,500 aircraft movements per annum threshold per commercial operator.
  'Commercial Operator' means:
  (a) a natural person to whom a general aviation aircraft using the airport is registered,
  (b) a body corporate to which a general aviation aircraft using the airport is registered,
  (c) two or more natural persons to whom general aviation aircraft using the airport are registered and who are associated for a common business purpose in relation to the operation of those aircraft,
  (d) two or more bodies corporate to which general aviation aircraft using the airport are registered and which are associated for a common business purpose in relation to the operation of those aircraft,
  (e) two or more related bodies corporate within the meaning of section 50 of the Corporations Act 2001 (Cth) to which general aviation aircraft using the airport are registered,
  (f) two or more bodies corporate each of which has at least one director in common to which general aviation aircraft using the airport are registered,
  (g) two or more bodies corporate each of which has at least one shareholder in common holding at least 10% of the shares in each of the bodies corporate to which general aviation aircraft using the airport are registered.'
- Council may choose to waive or reduce a fee for an aircraft operator pursuant to s610E(1) of the Local Government Act 1993 by written agreement entered into between the General Manager, under delegated authority granted by the Council, and the aircraft operator by reference to the categories of hardship or other categories appearing below:
  - Regular Public Transport (RPT) Services
  - General Aviation (GA) Services.
- Defined pilot circuit training hours (refer Fly Neighbourly Agreement):
  - Monday - Friday 7am to 10pm October - March (7am to 9pm April to September)

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Appendices *(continued)*

Appendix 2 – Port Macquarie Airport (continued)

- Saturday 8am to 6pm
- Sundays and Public Holidays - no continuous circuit training
- Exemptions apply as per Fly Neighbourly Agreement Undertakings

A surcharge applies for any circuit training movements conducted outside of these hours.

Operators wishing to pay the annual fee are required to apply in writing outlining their aircraft registration number, confirming that it is parked and operated out of Port Macquarie Airport and describing the purposes for which the aircraft is used (i.e. commercial or private use).

An additional fee applies where any flying machine not registered on the "VH" register is provided with storage/hangar in a leased area. The hangar lessee will be charged the annual fee for a commercial ultra-light, micro-light or similar, for each such aircraft, or the 'private fee' where the lessee declares such machine as a private aircraft (describing any external markings for identification).

A movement charge will be levied based on broadcasts over the CTAF(R) (radio) Frequency as mandated by Civil Aviation Safety Regulations and the Aeronautical Information Publication if:

(a) An on ground aircraft broadcasts the intention to taxi and enter runway 03/21
(b) An airborne aircraft broadcasts the intention to join the circuit or broadcasts the intention to undertake a straight approach to runway 03/21

The Port Macquarie Airport Car Park is a pay parking area. Conditions of Parking and the parking fees applicable are displayed at the entry to the car park. A 'lost ticket' fee shall apply for any lost ticket. The 'lost ticket' fee shall be determined by the General Manager or delegate as appropriate to suit operational circumstances.

Port Macquarie is a Security Controlled Airport.

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Appendices *(continued)*

Appendix 3 – Ferry Services

All residents and rate payers of the Port Macquarie-Hastings Council Local Government Area are entitled to purchase a concession sticker. The concession annual pass prices are inclusive of the concession sticker fee and the annual pass only will be issued.

When concession stickers or annual passes are purchased, they are to be affixed to the driver's side of the windscreen of the vehicle to be valid for traveling or making a concession ticket purchase. Concession stickers and annual passes are not transferrable. A concession sticker or annual pass is required to purchase all concession booklets, concession weekly tickets and concession monthly tickets.

Weekly Tickets are issued for the week from Monday to Sunday, monthly tickets are issued for the calendar month and pre-paid concession booklets have no expiry date (they will only become invalid should the ticketing system be altered).

A concession sticker must be affixed to the vehicle using a pre-paid single trip concession ticket. A concession sticker is not required on a vehicle when using a weekly or monthly ticket. Weekly and monthly tickets are transferrable. Concession single trips can only be made using pre-paid tickets from the booklet - single trip tickets will only be available for purchase at the standard full fare rate.

Annual passes and concession stickers will only be available for purchase from Council.

All other tickets including pre-paid concession ticket booklets are to be purchased from the ferry operator. Weekly and monthly tickets do not cover the cost of a caravan or trailer (including dog-trailer). An additional cost is payable for the caravan or trailer - for concession holders this will be the use of 1 pre-paid ticket.

Concession travelers will hand the ferry operator the required number of pre-paid tickets when boarding the ferry for each single trip. The number of tickets required for each class of vehicle for a single trip is as follows:

- Car single trip = 1 ticket
- Motorcycle single trip = ½ ticket
- Trucks > 4t GVM (approx. 2 ton payload) = 3 tickets
- Semi-trailers, Dog-trailers, articulated vehicles and the like = 4 tickets
- Caravan / Trailer is an additional cost = 1 ticket

Charitable not for profit organisations who undertake charitable work on the North Shore are eligible to apply for 1 annual pass to be affixed to a nominated vehicle. Application is to be made in writing to the Group Manager Infrastructure Operations for consideration - specific information relating to the charity, its registration as a not for profit organisation and the type of work undertaken will be required.

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Appendices *(continued)*

Appendix 4 – Private Works

The *Local Government Act 1993* enables Council to carry out the following works for residents and organisations on private property.

- Paving and road marking (GST applies)
- Kerbing and guttering (GST exempt)
- Demolition and excavation (GST applies)
- Water, sewerage and drainage connections (GST applies)
- Land clearing and tree felling (GST applies)
- Tree planting and tree maintenance (GST applies)
- Fencing and ditching (GST applies)

Appendix 5 – Restoration of Road Openings in Public Roads Maintained by Council

(a) The rate per m² is to be interpreted as meaning a minimum charge / deposit on final cost.

(b) The rate per m² is a minimum charge for restoration of road openings up to 10m².

(c) Where actual restoration costs exceed, by more than $200, the charge calculated by applying the appropriate rate per m², actual may be charged and any amount received in accordance with the above scale rates would be regarded as a deposit on final cost.

(d) Actual costs are to be charged for restoration or road openings over 10m².

(e) Several openings made at the one time less than 50m apart may be grouped as one, unless otherwise determined by the Council's Director of Infrastructure.

(f) Where earth and gravel shoulders exist adjacent to pavements and restoration by the Council is necessary to the shoulders, the charge shown for "earth and gravel, waterbound macadam and all other classes of unsealed pavement or shoulders" is to be made additional to the charge for pavement. Applicants will be required to complete an "Applicants Information Check Sheet" in all road-closing matters prior to initiation or road closing action.

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Appendices *(continued)*

Appendix 6 – Annual Water Charge – Usage Allowance

Usage allowance – the per annum consumption level where consumption (usage) charges increase from Tier 1 to Tier 2

- 20mm Meter 270kL/pa
- 25mm Meter 422kL/pa
- 32mm Meter 691kL/pa
- 40mm Meter 1080kL/pa
- 50mm Meter 1688kL/pa
- 80mm Meter 4320kL/pa
- 100mm Meter 6750kL/pa
- 150mm Meter 15188kL/pa
- 200mm Meter 27000kL/pa

Refer to body of document for relevant water consumption charges.

Appendix 7 – Recycled Water Charge – Usage Allowance

Usage allowance – the per annum consumption level where consumption (usage) charges increase from Tier 1 to Tier 2. Port Macquarie Recycled Water Scheme users currently exempt from Tier 2 charges.

- 20mm Meter 270kL/pa
- 25mm Meter 422kL/pa
- 32mm Meter 691kL/pa
- 40mm Meter 1080kL/pa
- 50mm Meter 1688kL/pa
- 80mm Meter 4320kL/pa
- 100mm Meter 6750kL/pa

Refer to body of document for relevant water consumption charges.

Appendix 8 – Traffic Management

The Traffic Management Section replaces the “Temporary Occupation of Footways & Road Reserve” fees from previous years. The fees have now been divided into separate application & occupation sections. Users should find that they are more equitable and short term occupancies are not penalised. This fee is only applicable to development building sites during construction / reconstruction / renovating.

This fee **does not** include the leasing costs imposed by Council for renting public roadway area.

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Appendices *(continued)*

Appendix 9 – Council Facilities / Halls

Explanation of Fee Categories:

- **Commercial & Other –** includes activities staged by individuals, groups, organisations that *are not* incorporated under the *Associated Incorporations Act NSW (2009)* were revenue generated by use of the building goes back to these individuals, groups, organisations. This rate enables Council to take a full cost recovery approach to this use. Example – Local dance school.
- **Private Functions –** includes activities that have admission restricted to an identifiable group. Example – Birthday Party, Wedding Reception. This rate recognises that no financial gain will be gained from activity and that significant discount is applied.
- **Not for Profit Rate –** includes activities provided by community groups, clubs and organisations for the physical, social, cultural, intellectual development or welfare of the local community. Organisations eligible for this rate should be incorporated under the *Associated Incorporations Act NSW (2009).* This rate recognises the benefit these activities provide to the community and therefore a major discount applies, while allowing users to make a contribution to the cost facility. E.g. Local Quilting Group.
- **General Bonds – Refundable –** Please note that refunds will only be granted if the hall, room, key or equipment is returned in good and clean condition. Council or the Management Committee / Booking Officer has the rights to deduct appropriate recovery costs.
- **Alcohol Bond – Refundable –** Please note that refunds will only be granted if the hall, room, key or equipment is returned in good and clean condition. Council or the Management Committee / Booking Officer has the rights to deduct appropriate recovery costs. It is the responsibility of the hirer to obtain the necessary approvals from Police to undertake an event involving alcohol. Refer to hire conditions for each of the facilities.

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Appendices *(continued)*

Appendix 10 – Glasshouse

- After Hours = 5.00pm - 11pm weekdays.
- Staff surcharges apply on Saturdays, Sundays, Public Holidays and after 11pm.
- Full Theatre = Stalls seating + Balcony seating.
- Studio Bare Walls = This mode only available when combined with Theatre Hire. No seating, fluoro LX, no audio, no staff. Includes access, cleaning & electricity.
- Whole of Venue = Price on Application. Includes access to the Theatre, Studio, Meeting Rooms 1 & 2, Small Function Room, Mezzanine Foyer and minimum 3 staff, does not include Art Lab or Regional Gallery spaces. Staff charges to set-up and pack down at additional charge and based on event requirements in consultation with Glasshouse staff. Does not include Sunday, Public Holidays, after 11pm or Audio Visual services & equipment.

Glasshouse Discounted Rates

- 50% discount is available to incorporated not-for-profit groups, incorporated community groups, registered charities and schools. Eligibility is limited to organisations that are based in the Port Macquarie-Hastings local government area and that are not already receiving support via Port Macquarie - Hastings Council's Community Grants or similar funding program**s**. Proof of Incorporation, ABN and registrations must be provided. Please note the 50% discount only applies to venue hire between Monday and Thursday inclusive (i.e. not including Friday, Saturday or Sunday) unless otherwise noted below.
- In addition, not-for-profit groups and community groups must have a form of organisational permanence, be non-government; and not be operating for the profit or gain of its individual members. The Venue Manager, Glasshouse will have responsibility for determining the eligibility status of groups.
- Discounted rates only to apply to the following fees and charges categories (with all other fees and charges to be charged as per commercial rates such as Staff Rates):-
  - Theatre Hire
  - Studio Hire – discount available 7 days per week, subject to availability
  - Meeting Room Hire
  - Art Lab Hire
  - Small Function Room Hire
  - Podium – discount available 7 days per week, subject to availability
  - Other Venue Hire
  - Venue Set Up and audio visual Items (equipment only)
- 30% discount is available for Studio Hire only to local performing arts organisations and local performance artists. Eligibility is limited to organisations and artists that are based in the Port Macquarie - Hastings local government area and that are not already receiving support via Port Macquarie - Hastings Council's Community Grants or similar funding programs. "Local" is defined as organisation having a principal place of business and artists having a principal place of residence (not being a PO Box) that is located in the Port Macquarie - Hastings local government area, and that the organisation/artist has operated/resided within the Port Macquarie - Hastings local government area for a minimum period of three (3) months. The onus is on the performing arts organisation and performance artist to provide the necessary supporting evidence.

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Appendices *(continued)*

Appendix 10 – Glasshouse (continued)

- Please contact the Glasshouse Event Services Team for a comprehensive quote tailor made to suit your function requirements.

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Appendices *(continued)*

Appendix 11 – Cemeteries

- Services which cannot be completed within normal business hours (9am to 3pm Monday to Friday) will incur a Late Fee.
- Burial services booked outside of normal business hours for religious reasons will be subject to an additional surcharge.
- Reservations without payment for burial sites and ash inurnment will be held for one (1) calendar month only after which full payment will be required.
- Council cannot accept part payments / deposits for burial services.
- Requests for refunds on unused reserved sites will be issued at the rate of the original amount paid less the current Administration Fee. Exclusive rights must be relinquished. No refunds on used sites.
- Family Ash Placements by appointment can be made at Council's Customer Services offices and subject to fees depending on location of the cemetery.
- Ash removal on request by the original applicant or Executor may be approved and subject to the relevant fee. A Statutory Declaration signed by all next of kin is required for ash removal requests in situations where the original Applicant or Executor are not contactable.

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100mm RPZ Backflow Prevention Device	[Water Meter Installation]	100
100mm SDC with Bypass Meter + 2 x Rising Spindle Valves	[Water Meter Installation]	100
100mm Short Service - Potable/Recycled (Hydraulic Plans to Support)	[Water Meter Installation]	99
100mm Water Meter (Hydraulic Plans to Support)	[Water Meter Installation]	99
150 mm Meter	[Annual Availability Charge]	95
150 mm Meter	[Annual Charges]	96
150mm DCV Backflow Prevention Device	[Water Meter Installation]	100
150mm Long Service - Potable/Recycled (Hydraulic Plans to Support)	[Water Meter Installation]	100
150mm RPZ Backflow Prevention Device	[Water Meter Installation]	100
150mm SDC with Bypass Meter + 2 x Rising Spindle Valves	[Water Meter Installation]	100
150mm Short Service - Potable/Recycled (Hydraulic Plans to Support)	[Water Meter Installation]	100
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32mm RPZ Backflow Prevention Device	[Water Meter Installation]	99
32mm Short Service - Potable/Recycled (Hydraulic Plans to Support)	[Water Meter Installation]	98
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40mm DCV Backflow Prevention Device	[Water Meter Installation]	99
40mm Long Service - Potable/Recycled (Hydraulic Plans to Support)	[Water Meter Installation]	99
40mm RPZ Backflow Prevention Device	[Water Meter Installation]	99
40mm Short Service - Potable/Recycled (Hydraulic Plans to Support)	[Water Meter Installation]	99
40mm Water Meter - Potable/Recycled (Hydraulic Plans to Support)	[Water Meter Installation]	99
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50mm Long Service - Potable/Recycled (Hydraulic Plans to Support)	[Water Meter Installation]	99
50mm RPZ Backflow Prevention Device	[Water Meter Installation]	99
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$100,001 – $150,000	[Estimated cost of project]	29
$15,001 – $50,000	[Estimated cost of project]	28
$150,001 – $200,000	[Estimated cost of project]	29
$20,000 – $50,000	[Private Works (pre-paid)]	60
$20,000 – $50,000	[Government Department & Other Local Government Instrumentalities]	60
$20,000 – $50,000	[Private Works (pre-paid)]	66
$20,000 – $50,000	[Government Department & Other Local Government Instrumentalities]	66
$20,000 – $50,000	[Private Works (pre-paid)]	97
$20,000 – $50,000	[Government Department & Other Local Government Instrumentalities]	97
$200,001 – $500,000	[Estimated cost of project]	28
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$5,000,001 – $10,000,000	[Estimated cost of project]	29
$50,000 – $200,000	[Estimated cost of building work]	29
$50,000 & above	[Private Works (pre-paid)]	60
$50,000 & above	[Government Department & Other Local Government Instrumentalities]	60
$50,000 & above	[Private Works (pre-paid)]	66

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$50,000 & above	[Private Works (pre-paid)]	97
$50,000 & above	[Government Department & Other Local Government Instrumentalities]	97
$50,001 – $100,000	[Estimated cost of project]	29
$50,001 – $200,000	[Estimated cost of project]	28
$500,001 – $1,000,000	[Estimated cost of project]	28
$500,001 – $1,000,000	[Estimated cost of project]	29
> $10,000,000	[Estimated cost of project]	29
> $10,000,001	[Estimated cost of project]	28
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